



REQUEST FOR PROPOSAL FY19-R-008

for

TRANSIT OPTIMIZATION STUDY

for

DES MOINES REGIONAL TRANSIT AUTHORITY

Addendum 1

Date: April 9, 2019

Items Included in this Addendum:

- **Agenda from the Pre-Proposal Meeting on April 5, 2019**
 - **Answers to all questions submitted will be published on April 12, 2019**
- **Attendees to the Pre-Proposal Meeting**

**Des Moines
Area Regional
Transit Authority**

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Des Moines, Iowa
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**TRANSIT OPTIMIZATION STUDY (FY19-R-008)
PRE-PROPOSAL CONFERENCE**



Date: April 5, 2019
Time: 1:00 PM CST
Location: Multimodal Room, DART Central Station

Attendee Sign-in:

All attendees must sign-in. If you are attending by phone, please email your contact information to Mike Tiedens at mtiedens@ridedart.com.

Welcome and Introductions

DART Staff
Potential Proposers

General Information:

The purpose of this voluntary Pre-Proposal Conference is to provide an “informal” forum for potential Proposers to ask questions and gain clarifications on the requirements identified in the Solicitation.

- (a) All answers by DART representatives are considered **informal** and are not binding on DART.
- (b) DART will publish a list of **formal** questions and answers based upon this Pre-Proposal Conference in a written addendum to the Solicitation.
- (c) Proposers requiring further clarification or answers to additional questions should submit them in writing to the DART Procurement Department no later than April 9, 2019.

Schedule:

Issue Date:	March 25, 2019
Pre-Proposal Conference (Optional):	April 5, 2019, 1:00 PM CST
Deadline for Questions Regarding this RFQ:	April 9, 2019
Answers to Questions Posted on Website:	April 12, 2019
Proposals Due:	April 26, 2019, 2:00 PM CST
Proposer Interviews:	Week of May 13 th
Contract Award:	June 2019

Scope of Work:

Scope of Work will be discussed.

Submittal:

1 Original Unbound Copy
5 Bound Copies
1 electronic (via email, CD, flash drive, etc.)

Addenda:

Addendum 1 published on April 12, 2019 – information regarding the Pre-proposal meeting
Future Addenda will be published to the website and emailed directly



Proposer Questions and Clarifications:

- a. DART will include both in-person attendees and those attending by phone or teleconference. DART will take your questions one at a time and will ask for the next questions, so please speak-up. If multiple people respond we will give each person a chance one at a time. We ask that you state the following information: ID (Proposer), Document, question, clarification or change request.
- b. DART Informal response options:
 - 1) DART will answer the question, clarification or change request directly.
 - 2) DART will defer answer. Potential Proposer is requested to put the question, clarification or change request in writing.

Concluding Remarks:

**TRANSIT OPTIMIZATION STUDY (FY19-R-008)
PRE-PROPOSAL CONFERENCE ATTENDEES**



Date: April 5, 2019

Time: 1:00 PM CST

Location: Multimodal Room, DART Central Station

Name	Organization	E-Mail
Jake Belman	IBI Group	jake.belman@ibigroup.com
Chris Kopp	HNTB Corporation	ckopp@hntb.com
Steve Brown	HNTB Corporation	sjbrown@hntb.com
China Langer	Transportation Management & Design, Inc.	clanger@tmdinc.net
Melissa Sather	Transportation Management & Design, Inc.	msather@tmdinc.net
Evan Landman	Jarrett Walker + Associates	evan@jarrettwalker.com
Lyndsey Scofield	TransPro Consulting	lyndsey@transproconsulting.com
Creighton Cox	Olsson	ccox@olsson.com
Bill Troe	SRF Consulting	btroe@srfconsulting.com
Jared Gulbranson	WSP USA	jared.gulbranson@wsp.com
Josh Diamond	Foursquare ITP	jdiamond@foursquareitp.com