



Meeting Minutes

DES MOINES AREA REGIONAL TRANSIT AUTHORITY
TRANSIT RIDERS ADVISORY COMMITTEE
SEPTEMBER 9, 2020 – NOON
Zoom Meeting

[The above TRAC Meeting was held via Zoom. The Committee determined that it is impossible and impractical for all members of the Committee, staff and members of the public to be physically present at this meeting due to the Covid-19 pandemic, and that it is necessary to conduct this Committee meeting by electronic means.]

TRAC Members Present:

Hayley Anderson (Chair), Emmanuel Smith, Nicholas Phillip, Cindy Tonsfeldt, Cecilia Martinez, and Carrie Kruse, Susah Wells (arrived late)

TRAC Members Absent:

Allen Root (Vice Chair), Jennifer Naber, Zachary Bradley

DART Staff Present:

Catlin Curry, Vicky Barr, Luis Montoya, Matt Harris, Rachel Simon, Erin Hockman, Megan Grandgeorge, Amanda Wanke, Kent Farver and Erica Foreman

A. ROLL CALL AND ESTABLISHMENT OF QUORUM

The meeting was called to order by Chair, Hayley Anderson at 12.02 pm
Roll call was taken and a quorum was not met.

B. APPROVAL OF JULY 8TH, 2020 MEETING MINUTES

Due to quorum not being met, the July 8, 2020 minutes will be approved at the next scheduled TRAC meeting.

C. PUBLIC COMMENT

None

D. ACTION ITEMS

None

E. DISCUSSION ITEMS

1. Service Planning Updates (Luis)

Chief Planning Officer, Luis Montoya updated the Committee on Service Planning. Recent ridership numbers were shared along with the October Service Change and updates on the Transit Optimization Study.

2. DART Business Plan (Luis)

Chief Planning Officer, Luis Montoya updated the Committee on the DART Business Plan and the FY21 priorities.

3. Marketing/Communications Updates (Megan)

Senior Marketing Specialist, Megan Grandgeorge updated the Committee with free rides on election day, electric bus update, and a TRAC recruitment update.

4. DART Leadership Updates (Amanda)

Chief Operating Officer, Amanda Wanke provided the Committee an update on our newly received 30-foot buses and the routes they service. A brief update was provided on mask wearing on DART buses, current Des Moines Public Schools service and an introduction to Kent Farver, DART's new Chief Financial Officer.

5. Reduced Fare Taskforce (Catlin)

Mobility Coordinator, Catlin Curry provided a brief update on the Reduced Fare Task Force project and the reason why DART is working on this, sharing history, other transit data, feedback from external stakeholders and a timeline for the upcoming months for the taskforce.

6. TRAC Membership Update (Catlin)

Mobility Coordinator, Catlin Curry provided an update on the TRAC membership update, current membership update, Committee needs as we move into the new calendar year and the process for nominations and voting for a new Committee Chair, Vice Chair and new members.

F. FUTURE AGENDA ITEMS

1. Review of DART's Diversity, Equity and Inclusion Efforts (Erin)
2. 2021 Meeting Dates (Catlin)

G. UPCOMING MEETINGS

1. DART Commission – Noon Tuesday, October 6, 2020
2. TRAC – Noon Wednesday, November 11, 2020

H. ADJOURN

Chair, Hayley Anderson adjourned the meeting at 1:07 PM. It moved by Cecilia Martinez and seconded by Cindy Tonsfeldt. The motion was carried unanimously.