



# Meeting Minutes

## DES MOINES AREA REGIONAL TRANSIT AUTHORITY TRANSIT RIDERS ADVISORY COMMITTEE

**JANUARY 8, 2020 – NOON**

DART Central Station, Multimodal Room  
620 Cherry Street, Des Moines, Iowa

### **TRAC Members Present:**

Hayley Anderson (Chair) Allen Root (Vice Chair), Nicholas Phillip, Susan Wells, Zacharey Bradley, Cindy Tonsfeldt, Carrie Kruse

### **TRAC Members Absent:**

Cecilia Brown, Emmanuel Smith, Jennifer Naber

### **DART Staff Present:**

Catlin Curry, Melissa Peterson, Luis Montoya, Matt Harris, Megan Grandgeorge, Amanda Wanke, Erin Hockman, Jamie Schug, Ebonee Nelson

### **A. ROLL CALL AND ESTABLISHMENT OF QUORUM**

The meeting was called to order by Chair, Hayley Anderson at 12:00 PM.  
Roll call was taken, and a quorum met.

### **B. INTRODUCTIONS**

TRAC Coordinator Catlin Curry introduced new TRAC Committee member Nicholas Phillip. Asked everyone in the room to introduce themselves and share what bus route they primarily ride.

### **C. APPROVAL OF NOVEMBER 6, 2019 MEETING MINUTES**

Chair, Hayley Anderson called for any corrections to the November 6, 2019 meeting minutes. It was moved by Carrie Kruse and seconded by Zacharey Bradley to approve the meeting minutes as presented. The motion carried unanimously.

### **D. PUBLIC COMMENT**

None.

### **E. ACTION ITEMS**

None.

### **F. DISCUSSION ITEMS**

#### **1. DART Board Chair Introduction – Russ Trimble, West Des Moines**

Chief Executive Officer Elizabeth Presutti introduced DART Board Chair Russ Trimble. Russ provided a few facts about himself, his role as council member for West Des Moines and shared the top three key initiatives for DART Board of Commissioners this year: property tax formula, operations and maintenance facility and DART optimization study.

#### **2. February Service Change (Luis Montoya)**

Planning and Development Manager Luis Montoya provided an overview on the February Service Change. On February 23<sup>rd</sup> DART will implement minor bus schedule

changes to improve on-time performance and respond to customer and operator feedback. The changes were approved by the DART Commission in December.

**3. Updates from DART Leadership (Amanda Wanke and Jamie Schug)**

Chief Financial Officer Jamie Schug provided an update regarding DART's FY 2021 budget process which is effective July 1, 2020.

Chief External Affairs Officer Amanda Wanke shared with the committee that Chief Operating Officer Fred Gilliam resigned from his position in December due to personal/family reasons. DART is currently searching to fill this position; Amanda is interim COO until further notice. She also provided an update regarding DART's legislative priorities and how the TRAC committee can support transit.

**4. Business and Community Partnerships Update (Matt Harris)**

Business and Community Partnerships Manager Matt Harris shared that DART staff continue to engage local and regional stakeholders in planning for art shelters as part of the upcoming streetscape improvement projects. The proposed timeline was shared for next steps.

**5. Marketing and Communication Updates (Megan Grandgeorge)**

Senior Marketing Specialist Megan Grandgeorge shared with the TRAC Committee that RAYGUN is featuring limited-time shirt supporting public transportation, available in stores January 2020. DART, IDOT and IPTA are promoting the collaboration throughout the month. Each TRAC Committee member was given a t-shirt.

**6. TRAC Member Updates (Catlin Curry)**

TRAC Coordinator Catlin Curry reminded the TRAC committee of the open vacancy due to the recent loss of Rick Marmon. More information to come.

**G. OTHER BUSINESS**

**H. TRAC MEMBER COMMUNICATIONS**

1. TRAC Badges

**I. FUTURE AGENDA ITEMS**

**J. UPCOMING MEETINGS**

1. DART Commission – Noon Tuesday, February 4, DART Central Station
2. TRAC – Noon Wednesday, March 11, 2020, DART Central Station

**K. ADJOURN**

Chair, Hayley Anderson adjourned the meeting at 1:30 PM. It moved by Cindy Tonsfeldt and seconded by Zachary Bradley. The motion was carried unanimously.