

## **DART Governance Task Force Meeting Minutes**

**April 28, 2017 – 11:30 am**

**Greater Des Moines Partnership**

**700 Locust Street, Suite 100**

**Des Moines, Iowa 50309**

### **ROLL CALL**

Members Present: Jeff Mark, David Jones, Frank Cownie, Jeremy Hamp, Paula Dierenfeld, Don Sandor, Steven Gaer, Jay Byers, Bob Andeweg

Members Absent: Gretchen Tegeler, Elisabeth Buck, Eric Coleman

Support Staff: Scott Raecker, Cassandra Halls, Paul Drey, Elizabeth Presutti, Kristi Knous

Others Attendees: Scott Sanders, Andrea Woodward, Amanda Wanke

### **1) Welcome**

- Scott Raecker asked each person to tell of an event in Des Moines that highlights the Des Moines area. He also asked for the reason they would choose this event.
- Scott Raecker reviewed the agenda for the April 28, 2017, DART Governance Task Force Meeting.

### **2) Approval of April 21, 2017 Task Force Minutes**

- Chair, Mayor Gaer requested a motion to approve the DART Governance Task Force Meeting Minutes for April 21, 2017. It was moved by Mayor Cownie and seconded by Jay Byers to approve the minutes as presented.

### **3) Review Changes to Governance Recommendations**

- Paul Drey reviewed the changes made to proposed language changes to the DART 28E agreement based on the feedback from the last meeting on April 21, 2017. Some of the updates to this document include:
  - No vote shall be taken without a quorum of the member of the Commission being present.
  - Each Participating Community shall make its vote during a called weighted vote by and through its elected official member on the Commission from said Participating Community.
  - Officers shall be elected for one (1) year term, with a possible second term available.
  - The Nominating Committee shall select and offer nominations for each office at the annual meeting.
  - Initial officers elected by the newly constituted Commission shall remain in position through December 31, 2018.
- The Task Force had further discussion on minor language changes to language regarding weighted voting.

#### 4) Action on Governance Recommendations

- Chair, Mayor Gaer requested a motion to approve the Task Force recommendations of the proposed language changes to the DART 28E agreement with revisions made by Paul Drey. It was moved by Jay Byers and seconded by Bob Andeweg to approve this motion. Jay Byers amended his motion to include the DART Commission Member Position Description document with the deletion of taking out the Reports To section. This motion carried unanimously.
- Chair, Mayor Gaer shared that Gretchen Tegeler, Elisabeth Buck and Eric Coleman were in support of the proposed governance recommendations as well.

#### 5) Governance Task Force Wrap-up and Next Steps

- Paul Drey will make the discussed revisions to the proposed DART 28E agreement language.
- Amanda Wanke will develop a strategy for communicating the findings of the Governance Task Force to the media.
- Cassandra Halls will prepare the final report as well as a one page summary that will be sent to the DART Commission before the DART Commission Workshop meeting on May 3, 2017.
- A few of the members of the DART Governance Task Force will present the recommendation approved to the DART Commission Workshop meeting on May 3, 2017.
- The DART Governance Task Force may get back together if the need arises.

#### 6) Adjourn