



DES MOINES AREA REGIONAL TRANSIT AUTHORITY
COMMISSION MEETING MINUTES
620 Cherry Street – Des Moines, Iowa 50309
February 3, 2015



ROLL CALL

Commissioners Present: Skip Conkling, Angela Connolly, Tom Gayman, Chris Hensley, Gaye Johnson, Bob Mahaffey, Joann Muldoon, Steve Peterson and Steve Van Oort

Commissioner Absent:

Alternates Present:

CALL TO ORDER

The meeting was called to order by Chair, Steve Van Oort at 12:01 pm. Roll call was taken and a quorum was present.

Notice of the meeting was duly published.

APPROVAL OF AGENDA

Mr. Van Oort asked for a motion to amend the agenda to not include the DART Fare Policy action item.

It was moved by Mr. Peterson and seconded by Ms. Johnson to approve the February 3, 2015 Agenda. The motion carried unanimously.

PUBLIC COMMENT

Ms. Jessica Lane, Site Director from Gigi's Playhouse Down Syndrome Achievement Center, located in Windsor Heights, offering over 2 dozen therapeutic, social & educational programs to kids and adults with Down Syndrome as well as their families. In December, they moved to Windsor Heights. One of the reason they chose their current location is because it is on the DART bus line. Transportation is often a barrier for receiving services with their program and they anticipate more people using the DART bus line to assist them with receiving their services. At their old location, some of their 20, up to 60 adults attending their programs could not get transportation. Now on the bus line, they are averaging attendance of around 60 individuals for every program. Gigi's Playhouse is very thankful as they could not do what they do without the bus line.

TRANSIT RIDERS ADVISORY COMMITTEE (TRAC) UPDATE:

Mr. Jay Peterson, TRAC Chair shared feedback discussions from their customer satisfaction survey; arrival times are good and improving, the drivers are safe and they discussed the new fare policy. TRAC unanimously voted to adapt the new fare policy.

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FEDERAL LOBBYIST UPDATE:

Mr. Sante and Michael Esposito, Federal Advocates representing DART in Washington D.C presented at the meeting. They provided an update on the status of the next Surface Transportation Reauthorization bill. They also discussed the Bus Coalition, which DART is a member of, and is advocating for increased funding in the bus discretionary program as part of the new Surface Transportation Reauthorization bill. They are recommended that DART consider the TIGER Grant program for funding the Bus Rapid Transit project. The project would score well based on the program criteria.

Ms. Connolly left the meeting at 12:26 p.m.

CONSENT ITEMS

8A – Commission Meeting Minutes – January 6, 2015 – Updated

Mr. Van Oort entered a motion to approve the minutes as amended. It was moved by Mr. Conkling and seconded by Ms. Hensley that the updated items be approved. The motion carried unanimously.

ACTION ITEMS

9A – Rideshare Minivan Purchase

Mr. Tiedens, Procurement Manager, requested the purchase of six (6) 2015 model year Rideshare minivans from Stew Hansen's Dodge City for the amount of \$151,730.00. The total amount includes 5% contingency.

It was moved by Mr. Peterson and seconded by Mr. Gayman. The motion carried unanimously.

9B – Maintenance Lift Replacement Contract

Mr. Tiedens requested approval for a contract with Woodruff Construction for the Maintenance Lift Replacement Project for the amount of \$188,000. This amount includes the total lump sum for demolition, construction and any contingencies.

It was moved by Mr. Conkling and seconded by Mr. Mahaffey that the Commission approve the bid amount of \$163,700 for Woodruff Construction not allowing a contingency. The motion carried unanimously.

9C – ATU Labor Contract Agreement

Mr. Hansen, DART Human Resources Director and Mr. Brick, Legal Counsel with Brick Gentry P.C. outlined the labor negotiation process for the ATU Labor Contract as well as the resulting tentative agreement from mediation with PERB of a 4% wage increase for all ATU employees.

It was moved by Ms. Hensley and seconded by Mr. Conkling not to approve the one-year agreement - Vote: Conkling – Yea, Gayman – Yea, Hensley – Yea, Mahaffey – Yea, Peterson – Yea, Van Oort – Yea, Muldoon – Nay.

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9D – FY 2016 Budget Public Hearing Date

Ms. Schug provided an update to the Commission on the budget for FY 2016. Based on the decision to not to approve the one-year labor agreement with the ATU, staff was advised to publish the property tax levy increase at 7 cents.

It was moved by Ms. Hensley and seconded by Ms. Johnson that the Commission set the FY 2015 Budget Public Hearing Date for Tuesday, March 3, 2015 at 12:00 pm. The motion carried unanimously.

9E – December 2015 Financials

Ms. Dakan, Finance Manager, provided a presentation on the December FY 2015 Financials. Fixed Route performed near budget projections at 47.8% for the first six months of the year. Operating expenses are 4.93% below budget projections year to date.

Paratransit revenue is 5.33% lower than budget expectations. Operating expenses are currently 8.72% under forecasted levels.

Rideshare revenue is 15.96% below budgeted levels at year to date. Expenses are below budgetary expectations by 16.68%.

It was moved by Mr. Peterson and seconded by Mr. Mahaffey to approve the December FY 2015 Consolidated Financial Report. The motion carried unanimously.

DISCUSSION ITEMS

10A – Windsor Heights Wal-Mart Transit Station Project

Mr. Standard, Transit Planner, provided the Commission a presentation on the Windsor Heights Wal-Mart Transit Station Project. DART was successful in receiving ICAP funding for this project and staff expects to have it completed in late 2015.

10B – December 2014 Performance Report

Ms. Presutti provided an overview of updates on ridership and updates on SMS text messaging, tracking customer engagement scoring along with tool enhancements.

MONTHLY REPORTS

11A – Operations Report

No update

11B – Marketing Report

Ms. Baer-Harding, Marketing Director provided information about the upcoming DART Date Night.

11C – Planning Report

No update

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11D – Procurement

No update

11E – General Manager

Ms. Presutti provided a draft handout of the DART Forward 2035 accomplishments for review and feedback. Also distributed was the State Legislative Bill Tracking from DART's State Lobbyist.

FUTURE AGENDA ITEMS

No Update

COMMISSIONER ITEMS

13A – Nominating Committee

Mr. Van Oort proposed himself and asked if Ms. Connolly and Mr. Gayman to act as the Nominating Committee.

13B – Property Tax Levy

Mr. Van Oort wants to convene another workshop to have this discussion in late March or early April regarding the Property Tax Levy.

OTHER – Communications

No Update

NEXT MEETING

March 3, 2015 at 12:00pm

ADJOURNMENT

A motion by Mr. Conkling and second by Ms. Hensley to adjourn the regular Commission Meeting was made at 1:40 pm. The motion carried unanimously.

Future 2015 Meeting Dates

Apr 7, May 5, Jun 2, Jul 7, Aug 4, Sept 1, Sept 29, Nov 3, Dec 1

Chair

Clerk

Date