



# Meeting Minutes

**DES MOINES AREA REGIONAL TRANSIT AUTHORITY  
TRANSIT RIDERS ADVISORY COMMITTEE  
MAY 13, 2020 – NOON  
WebEx Meeting**

*[The above TRAC Meeting was held via WebEx. The Committee determined that it is impossible and impractical for all members of the Committee, staff and members of the public to be physically present at this meeting due to the Covid-19 pandemic, and that it is necessary to conduct this Committee meeting by electronic means.]*

**TRAC Members Present:**

Hayley Anderson (Chair), Allen Root (Vice Chair), Nicholas Phillip, Susan Wells, Cindy Tonsfeldt (arrived late), Cecilia Martinez, Emmanuel Smith, Carrie Kruse (arrived late)

**TRAC Members Absent:**

Zachary Bradley, Jennifer Naber

**DART Staff Present:**

Catlin Curry, Vicky Barr, Luis Montoya, Matt Harris, Amanda Wanke, Erin Hockman, Carl Saxon, Elijah Dantzler, Amber Dakan, Rachel Simon, Pat Daly, Elizabeth Presutti

**A. ROLL CALL AND ESTABLISHMENT OF QUORUM**

The meeting was called to order by Chair, Hayley Anderson at 12:03 PM.  
Roll call was taken but a quorum was not met.

**B. APPROVAL OF JANUARY 8<sup>TH</sup>, 2020 MEETING MINUTES**

Due to quorum not being met, the March 11, 2020 minutes will be approved at the next scheduled TRAC meeting.

**C. PUBLIC COMMENT**

None.

**D. ACTION ITEMS**

None.

**E. DISCUSSION ITEMS**

**1. DART COVID-19 Response Update**

Chief Executive Officer, Elizabeth Presutti, provided an update on DART's response to COVID-19 to date.

**Service Planning Update and Next Steps (Luis Montoya)**

Chief Planning Officer, Luis Montoya shared the key service planning levels to date in response to COVID-19 and provided a timeline of recent service reductions with additional information to how we are keeping our employees and community safe. Current ridership data was shared.

**Operations Update (Amanda Wanke)**

Chief Operating Officer, Amanda Wanke shared our actions to date in response to COVID-19 in the Operations areas. This included actions we have taken and what we

will be planning to do in the upcoming weeks. The Rideshare program and new or extended DART partnerships were shared with the Committee.

**Workforce Update (Erica Foreman)**

Erica Foreman, Chief Human Resources Officer shared our current employee efforts as it relates to COVID-19 and how we are consistently trying to keep our employees safe.

**Communications Updates (Erin Hockman)**

Erin Hockman, Chief External Affairs Officer updated the Committee on recent communication efforts and shared recent positive social media posts we have received from some of our riders.

**Finance Update (Amber Dakan)**

Amber Dakan, Finance Manager shared COVID-19 financial impacts to DART and educated the Committee on the CARES Act Funding in which DART was apportioned some of those dollars.

**DART Leadership Update (Elizabeth Presutti)**

Elizabeth Presutti, Chief Executive Officer shared the recent organization changes at DART; Amanda Wanke will be the Chief Operating Officer/Deputy CEO, Luis Montoya, Chief Planning Officer and Erin Hockman the Chief External Affairs Officer. In addition, Customer Service will move under Amanda's leadership in Operations.

**F. TRAC MEMBER COMMUNICATIONS**

None

**G. FUTURE AGENDA ITEMS**

None

**H. UPCOMING MEETINGS**

1. DART Commission – Noon Wednesday July 8, 2020 – Location TBD
2. TRAC – Noon Wednesday, July 8, 2020, DART – Location TBD

**I. ADJOURN**

Chair, Hayley Anderson adjourned the meeting at 1:07 PM. It moved by Susan Wells and seconded by Al Root. The motion was carried unanimously.