

TRAC Meeting Minutes
September 8, 2010, 11:30 a.m.
Greater Des Moines Partnership – 1st Floor

TRAC members present: Paul Bice, Helen Boles, Eileen Bradley, Stevie Sue Johnson, Crystal Estabrook, Kelly Henry, Gini Wolf, Jinsong Chen, Rod VanGenderen, and Greg Boesch

DART staff present: Elizabeth Presutti, PJ Sass, Gunnar Olson, Jim Tishim, and Rebecca Lovig

Visitor and Guest Speaker: Todd Garner; Substance Architecture

1. Call to Order
2. Roll call and establishment of quorum
3. July 14, 2010 TRAC meeting minutes
--approved.
4. Discussion Items
 1. --Presentation by Todd Garner of Substance Architecture regarding the new Transit Hub
 - Construction will be completed in phases based on funds available
 - Today we are at 60% on cost estimate and design development
 - Eileen questioned if the roof would be flat
 - The roof will be sloped
 - Roof design will allow fumes to escape and rain to wash the area
 - Gini questioned if snow and ice had been addressed
 - Roof designed to address snow and ice
 - Greg asked about the need for pedestrian crossing signals when accessing the bus lanes

- This need has been addressed by using a built in speed table creating the need for all buses to stop before the pedestrian crossing area
 - Gunnar questioned if the second floor would connect to the skywalk system
 - Not at this time but design allows for this to happen in the future
 - Elizabeth also noted that DART would also have to cover the cost of connecting to the skywalk if this were to happen
 - Greg asked how pedestrians will find their bus
 - By platform location and e-signs
 - Rod inquired if Geo-thermo energy was a go
 - 95% sure we will use geo energy and we will work with the FTA on geo grant qualifications

2. Shoot your Commute follow up

--Presentation by Gunnar Olson

- Gini indicated this was a great opportunity to participate in a DART event and encouraged TRAC members to stay involved

3. DART Customer Service Follow-up

--Presentation by PJ Sass

- Eileen asked how we count multiple calls on the same issue
 - They are each counted as separate reports
- Kelly thanked PJ for working on customer service and indicated there is positive feed-back from the riders as a result
- Kelly would like to see better communication with new drivers to they are aware of any changes

4. Select Vice Chair

- Gini leaves in November and we will elect a new chair at that time

- Paul Bice offered to step up but indicated he would not be qualified
- Crystal Estabrook agreed to step up as vice-chair
- A formal motion will be made to accept her at the next TRAC meeting

A special thank you recognition award was presented to Paul Bice in honor of his dedication to DART and his extra service during the Iowa State Fair.

4. Future Agenda Items

- A. Formal motion to elect new Vice-Chair
 - Crystal Estabrook
- B. DART Website Update
- C. Update on DART planning study
- D. Results of DART ride check and survey
- E. Introduction of DART's new COO

5. Motion to Adjourn

- A. Approved

6. Next meeting to be held on November 11, 2010