

**OFFICIAL PUBLICATION  
DES MOINES AREA REGIONAL TRANSIT AUTHORITY (DART)  
COMMISSION MEETING – September 6, 2022 – 620 CHERRY STREET, DES MOINES, IA 50309**

[The above Commission Meeting was held in a hybrid format].

**ROLL CALL**

**Commissioners/Alternates Present and Voting:**

Vern Willey, Kelly Whiting, Doug Elrod, Michael McCoy, Josh Mandelbaum, Andrew Borcharding, Paula Dierenfeld, Steve Van Oort, Bridget Montgomery, Russ Trimble, and Joseph Jones

**Commissioners Absent:**

Ross Grooters

**CALL TO ORDER**

Chair, Doug Elrod called the meeting to order at 12:02 p.m. Roll call was taken, and a quorum was present. Notice of the meeting was duly published.

**APPROVAL OF AGENDA**

Chair, Doug Elrod requested a motion to approve the agenda as presented.

It was moved by Michael McCoy and seconded by Kelly Whiting to approve the September 6, 2022, agenda. The motion carried unanimously.

**CONSENT ITEMS**

7A – Commission Meeting Minutes – August 2, 2022

7B – Transportation Improvement Program (TIP) Amendment

7C – FY2024 State Transit Assistance (STA) Special Project Grant Application

7D – June 2022 Financials

7E – July 2022 Financials

It was moved by Josh Mandelbaum and seconded by Kelly Whiting to approve the consent items. The motion carried unanimously.

**ACTION ITEMS**

8A – November 2022 Service Change

It was moved by Josh Mandelbaum and seconded by Michael McCoy to approve the recommended route service changes effective November 13, 2022. These include the addition on weekend service on Route 5 and other minor schedule adjustments on select routes to improve reliability.

7B – Transit Asset Management (TAM) Plan and Policy Update

It was moved by Kelly Whiting and seconded by Bridget Montgomery to approve the FY2023 Transit Asset Management Plan Update and Policy to be submitted to FTA by October 1, 2022.

7C – FY23 Safety Targets

It was moved by Vern Willey and seconded by Josh Mandelbaum to approve the proposed DART FY 2023 Safety Performance Targets as required Public Transportation Agency Safety Plan adopted by the DART Commission on December 1, 2020.

**CLOSED SESSION**

It was moved by Josh Mandelbaum and seconded by Vern Willey that the Commission adjourn the regular session and reconvene in closed session for the reason that the Commissioners of the Des Moines Area Regional Transit Authority go into closed session pursuant to section 21.5, subsection 1, paragraph (i) of the Iowa Code to evaluate the professional competency of the Chief Executive Officer whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Roll Call: Willey - Yea, Whiting – Yea, Elrod – Yea, McCoy – Yea, Mandelbaum – Yea, Borcharding - Nay, Dierenfeld - Yea, Grooters - Nay, Van Oort – Yea, Montgomery – Yea, Trimble – Yea, Jones – Yea.

Chair, Doug Elrod recessed the regular meeting at 1.31pm  
No action was taken during the closed session.

At 1:38 pm, it was moved by Bridget Montgomery and seconded by Paula Dierenfeld that the closed session be adjourned, and the regular session be reconvened. The motion carried unanimously.

#### MEETING RECONVENED IN OPEN SESSION

Roll Call: Willey - Yea, Whiting – Yea, Elrod – Yea, McCoy – Yea, Mandelbaum – Yea, Borcharding - Nay, Dierenfeld - Yea, Grooters - Nay, Van Oort – Yea, Montgomery – Yea, Trimble – Yea, Jones – Yea.

It was moved by Bridget Montgomery and seconded by Josh Mandelbaum to approve the recommended compensation adjustment for the Chief Executive Officer. The motion carried unanimously.

#### **ADJOURN**

Chair, Doug Elrod, adjourned the meeting at 1:39 p.m.

#### **\*\*\*OFFICIAL NOTICE OF THE NEXT DART COMMISSION MEETING DATE IS HEREBY PUBLISHED:**

**The next regular DART monthly Commission Meeting is scheduled for Tuesday, October 4, 2022, at 12:00 p.m. in the DART Multimodal Room at 620 Cherry Street, Des Moines, Iowa. Pursuant to Iowa Code section 21.8, the DART Commission has determined that it is still impractical or impossible to require all Commission members, staff, and the public to be physically present for this Commission meeting. Accordingly, both in-person and virtual options for attendance of the October 4, 2022 Commission meeting will be offered as follows: (1) Commission members, staff, and the public will be allowed to attend this Commission meeting in person in the DART Multimodal Room at 620 Cherry Street, Des Moines, Iowa; and (2) Commission members, staff, and the public will be allowed to attend this Commission meeting via a virtual platform such as Zoom. Participation directions for such virtual meeting option are as follows:**

**<https://ridedart.zoom.us/j/86360113737?pwd=dmlwVytONFlxdkp6YVFqTXJ5ODgrUT09>**

**Meeting ID: 863 6011 3737 Passcode: 499381**