

TELEPHONE SCHEDULE INFORMATION OPERATOR

The Des Moines Area Regional Transit Authority (DART) has an opening for a full time schedule information operator to work the 10 a.m. to 7 p.m. shift. Weekends are a must. Qualified applicants should have a high school diploma or equivalent, one to two years' telephone or customer service experience and general office work experience. Computer knowledge is preferred. Must have knowledge of city streets along with the ability to learn bus routes. Pleasant telephone voice and ability to communicate with the public is required. This position will also include administrative duties. Competitive salary with excellent benefit package.

Applications will be accepted at the Des Moines Area Regional Transit Authority (DART) offices at 1100 DART Way, Des Moines, Iowa 50309 from 9:00 a.m. to 4:00 p.m. Monday--Friday. Selected applicant must pass a pre-employment physical and drug screen. To apply for this position, submit a cover letter, resume, and salary requirements or complete an application in person. Position will be open until filled.



Des Moines Area Regional Transit Authority
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Des Moines, IA 50309
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E.O.E.