



NOTICE OF COMMISSION MEETING AND AGENDA

DES MOINES AREA REGIONAL TRANSIT AUTHORITY

DART MULTIMODAL ROOM, 620 CHERRY STREET/[ZOOM](#)

Dial In - +1-312-626-6799/Access Code – 814 7920 8827/Passcode - 3280800

JUNE 7, 2022 – 12:00 PM

	<u>PAGE</u>
1. CALL TO ORDER	
2. ROLL CALL AND ESTABLISHMENT OF QUORUM	
3. NOTICE OF MEETING	
4. APPROVAL OF JUNE 7, 2022, AGENDA	
5. PUBLIC COMMENT (Limit 3 minutes)	
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12. COMMISSIONER ITEMS	
13. NEXT MEETING: Regular DART Meeting - Tuesday, July 12, 2022 – 12:00 P.M	
14. ADJOURN	

Language, visual, hearing and transportation services are available at meetings upon request. For requests, please call DART at 515.283.8100 at least 48 hours in advance of the meeting.



6: Transit Riders Advisory Committee Update
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Resource: *Carrie Kruse, TRAC Chair*

A hybrid meeting of the Transit Riders Advisory Committee was held on Wednesday, May 11 and a quorum was not met.

- **June Service Change:** Senior Transit Planner Tony Filippini provided the committee with an overview of the upcoming June service change.
- **WDM Service Planning:** Senior Transit Planner Tony Filippini and Communications Coordinator Rachel Simon provided an overview of some upcoming proposed changes to DART Service in WDM.
- **Operator Barriers:** Chief Operations Officer Amanda Wanke updated the committee on the timeline of purchase and instillation of operator barriers in DART's fleet of buses.
- **Paratransit and Mobility Service:** Chief Operations Officer Amanda Wanke updated the committee on the results of DART's Paratransit study and potential for changes and public outreach efforts.
- The next hybrid TRAC meeting is currently scheduled for Wednesday, July 13, 2022.



**DES MOINES AREA REGIONAL TRANSIT AUTHORITY
COMMISSION MEETING MINUTES
MEETING HOSTED IN-PERSON AND VIRTUALLY
620 CHERRY STREET – DES MOINES, IOWA 50309
MAY 3, 2022**



[The above Commission Meeting was held in a hybrid format].

ROLL CALL

Commissioners/Alternates Present and Voting:

Vern Willey, Kelly Whiting, Doug Elrod, Josh Mandelbaum, Andy Borcharding (participated via zoom), Paula Dierenfeld, Ross Grooters (participated via zoom), Steve Van Oort (participated via zoom), Bridget Montgomery (arrived at 12.03pm), Russ Trimble (participated via zoom, arrived at 12.02pm) and Joseph Jones (participated via zoom)

Commissioners Absent:

Michael McCoy

CALL TO ORDER

Chair, Doug Elrod called the meeting to order at 12:00 p.m. Roll call was taken, and a quorum was present.

Notice of the meeting was duly published.

APPROVAL OF AGENDA

Chair, Doug Elrod requested a motion to approve the agenda as presented.

It was moved by Vern Willey and seconded by Josh Mandelbaum to approve the May 3, 2022, agenda. The motion carried unanimously.

PUBLIC COMMENT

Ms. Garland from Des Moines asked if the bike month promotions extend to Paratransit. DART staff followed up appropriately.

CONSENT ITEMS

7A – Commission Meeting Minutes – April 5, 2022

7B – FTA FY2022 Buses and Bus Facilities Grants Program Application

7C – DART Annual Health Insurance Renewal

7D – Annual Worker Compensation Renewal

**DES MOINES AREA REGIONAL TRANSIT AUTHORITY
COMMISSION MEETING MINUTES – MAY 3, 2022**



7E – Transit Riders Advisory Committee (TRAC) Membership Approval

7F – Quarterly Investment Report

7G – March 2022 Financials

It was moved by Josh Mandelbaum and seconded by Kelly Whiting to approve the consent items. The motion carried unanimously.

8. ACTION ITEMS

8A – Funding Study Advisory Committee Recommendations

Erin Hockman, Chief External Affairs Officer shared that in early April, the Iowa House of Representatives passed House File 2579 to the Rebuild Iowa Infrastructure Fund bill (RIIF), which included a provision requiring the Iowa Department of Transportation to complete a study to determine alternate ways to increase DART funding without increasing property taxes. If the Iowa Senate approves the RIIF bill, an advisory committee would be formed to oversee the study. The advisory committee will be comprised of five (5) voting members and will also have four (4) nonvoting members which was included in the meeting packet. It was suggested by DART's state lobbyists, PolicyWorks LLC, to provide a recommendation to the Governor for her local elected official appointments on the advisory committee. Based on the DART Executive Committee discussions the recommended appointments include Paula Dierenfeld, Mayor of Johnston and Polk County Supervisors Angela Connolly or Steve Van Oort. This recommendation will be shared with the Governor in a letter from the DART Commission after the bill has passed both the House and Senate.

It was moved by Josh Mandelbaum and seconded by Vern Willey to approve the recommended appointments as presented. The motion carried unanimously.

8B – June Service Change

Luis Montoya, Chief Planning Officer shared that DART regularly evaluates its services and implements any necessary route and/or schedule changes to continue to improve the efficiency and effectiveness of fixed-route bus service and shared the proposed changes for the June service change. Additionally, as required by Federal regulations and consistent with DART's adopted Title VI Program, staff conducted an analysis of the potential impact that the proposed changes would have on minority and low-income individuals. The full analysis and report was included in the meeting packet. Based on DART policies and the extent of the proposed changes, staff identified this as a major service, but the service equity analysis found no disparate impact on minority individuals.

It was moved by Kelly Whiting and seconded by Josh Mandelbaum to approve the following actions related to the June 2022 Service Change. The motion carried unanimously.

- Approve the Title VI Service Equity Analysis for the June 2022 Service Change
- Approve service changes to select fixed routes effective June 12, 2022.

**DES MOINES AREA REGIONAL TRANSIT AUTHORITY
COMMISSION MEETING MINUTES – MAY 3, 2022**



8C – Title VI Program Approval

Luis Montoya, Chief Planning Officer provided a background to the Title VI program sharing that DART's last Title VI Plan update was approved by the DART Commission and accepted by the FTA in 2019. The complete version of the Title VI Program Update was included in the meeting packet. The updates to the plan were outlined and it was also shared that a public meeting was held at DART Central Station on April 21, 2022, to share and discuss the Public Participation Plan and the Title VI Program Update.

It was moved by Vern Willey and seconded by Josh Mandelbaum to approve the 2022 Update to DART's Title VI Program. The motion carried unanimously.

9. DISCUSSION ITEMS

9A – Paratransit Path Forward

Amanda Wanke, Chief Operating Officer/Deputy Chief Executive Officer provided an update on the next steps resulting from the Paratransit Service Analysis. The analysis was done in 2020-21. The goal of the analysis was shared. These resulted in several recommendations which will be brought forth to the Commission at the workshop later in May.

10. QUARTERLY AND PERFORMANCE REPORTS

10A – Performance Report – March 2022

Nate Bleadorn, Business Intelligence Manager provided a summary of March 2022 performance identifying that ridership was up in March compared to February, and it was up compared to this same time last year. Total March ridership was up 10% compared to March of 2021. Fixed route was up 12% and Paratransit was up 30%. RideShare is up 10% compared to last month. DART on Demand continues to see increased ridership. The current fare promotions were shared which we hope to have contribute to increased ridership as well.

10B – Quarterly Financial Update

Pat Daly, Safety Manager provided the quarterly update on DART's safety plan performance safety targets.

10C – Quarterly Safety Report

Amber Dakan, Finance Manager provide the quarterly financial report update.

11. DEPARTMENTAL MONTHLY REPORTS (BY EXCEPTION)

11A - Operations

None

**DES MOINES AREA REGIONAL TRANSIT AUTHORITY
COMMISSION MEETING MINUTES – MAY 3, 2022**



11B – Planning

None

11C - External Affairs

None

10D – Finance/IT/Procurement

None

10E – Human Resources

None

10F – Chief Executive Officer

Elizabeth Presutti, Chief Executive Officer, advised the Commission that DART will be having its annual Rodeo for our Operators on May 21 and invited any Commissioners that maybe interested attend or drive a bus on May 19 or 20 as the course will be set up early for practice. In addition, it was confirmed that DART's sponsored event at the upcoming Des Moines Partnership's DMDC will be on Friday, May 12. Any Commissioners attending the conference were invited to attend the event.

12. FUTURE AGENDA ITEMS

None

13. COMMISSIONER ITEMS

Bridget Montgomery provided a verbal update on the recent successful Urbandale library/DART engagement that occurred on Monday, May 18.

Josh Mandelbaum thanked DART staff in providing a partnership with Newbury Living, sharing that he has received positive feedback about the joint venture.

14. NEXT MEETING:

Regular DART Meeting - Tuesday, June 7, 2022 – 12:00 P.M.

15. ADJOURN

Chair, Doug Elrod, adjourned the meeting at 1:20 pm.

**DES MOINES AREA REGIONAL TRANSIT AUTHORITY
COMMISSION MEETING MINUTES – MAY 3, 2022**



*****OFFICIAL NOTICE OF THE NEXT DART COMMISSION MEETING DATE IS HEREBY PUBLISHED:**

The next regular DART monthly Commission Meeting is scheduled for Tuesday, June 7, 2022, at 12:00 p.m. in the DART Multimodal Room at 620 Cherry Street, Des Moines, Iowa. Pursuant to Iowa Code section 21.8, the DART Commission has determined that it is still impractical or impossible to require all Commission members, staff, and the public to be physically present for this Commission meeting. Accordingly, both in-person and virtual options for attendance of the June 7, 2022 Commission meeting will be offered as follows: (1) Commission members, staff, and the public will be allowed to attend this Commission meeting in person in the DART Multimodal Room at 620 Cherry Street, Des Moines, Iowa; and (2) Commission members, staff, and the public will be allowed to attend this Commission meeting via a virtual platform such as Zoom.

Participation directions for such virtual meeting option are as follows:

<https://ridedart.zoom.us/j/81479208827?pwd=dTY2Y3RmVWRrNHJ6eWRqV254cGhuUT09>

Meeting ID: 814 7920 8827 Passcode: 328080

Chair

Clerk

Date



CONSENT ITEM



7B: Transportation Improvement Program (TIP) Approval

Action: Approve 2023 Transportation Improvement Program

Staff Resource: Mike Tiedens, Grants Program Administrator

Background:

The Transportation Improvement Program (TIP) is a compilation of surface transportation projects that are eligible for federal aid within the planning area of the Des Moines Area Metropolitan Planning Organization (MPO). The TIP covers a period of no less than four years and is updated annually for compatibility with the Statewide Transportation Improvement Program (STIP).

- The TIP is a federal requirement which must be developed in coordination with the state and public transit providers and has to be fiscally constrained.
- DART capital and operating projects selected during the planning/budgeting process must be listed in the TIP with funding amount and source to be programmed in annual federal and state grants, both formula and discretionary.
- All potential agency projects occurring in fiscal year 2023 need to be identified in the TIP, but don't necessarily have to occur.
- Once the TIP is approved by its governing agency (the DART Commission), it will subsequently be submitted for approval to the MPO. It is then shared with the state to be included in the Statewide Transportation Improvement Program (STIP)
- The 2023 TIP must be approved and submitted by June 15, 2022.

Projects:

DART is requesting the following projects be included in the FY2023 TIP. All dollar amounts identified are grant funds plus local match.

- Microtransit Operating – \$156,500
 - DART on Demand Service
- Operations and Maintenance Facility Engineering and Design – \$2,000,000
- Facility Renovations – \$324,500
 - DART Central Station Projects: Fire Alarm Panel, Snow Melt System, Building Controls, Revolving Doors, Heat Pump Controllers
- Security and Safety Upgrades/Improvements – \$10,000
 - Cameras, Fencing (if needed)
- Shop and Garage Equipment – \$279,000
 - Floor Scrubbers, Portable Lifts
- Miscellaneous Equipment – \$10,000



CONSENT ITEM

7B: Transportation Improvement Program (TIP) Approval

- Computer hardware – \$61,250
- Associated Transit Improvements – \$375,000
 - Shelters and other Bus Stop Enhancements
- Support Vehicles – \$60,000
 - Maintenance Vehicle Replacement
- RideShare Vehicles – \$720,000
- Existing Bus Lease – \$845,000
- Computer Software – \$125,000
- Medium and Light Duty Buses – \$584,929
- Heavy Duty Buses – \$4,355,438
- New Operations and Maintenance Facility – \$18,586,548
- Radio System Replacement – \$363,125
- Preventive Maintenance – \$3,437,500
- ADA Paratransit Service – \$593,750
- General Operations/Maintenance/Administration – \$2,395,692
- Operations for Rural Services – \$32,038
- Subcontracted Paratransit Operations – \$112,500
- Local Routes Service Improvements – \$309,00
- Route 17 Extension to Bondurant – \$67,295
- Customer Communications Applications – \$1,750,000
 - Customer-facing App Update or Replacement
- Bus Stop Signage – \$100,000
- Art Wall Restoration – \$100,000
- Passenger Information Display Signs – \$150,000

Recommendation:

Approve the proposed 2023 Transportation Improvement Program (TIP) as submitted.



CONSENT ITEM



7C: April FY2022 Consolidated Financial Report

Action: Approve the April 2022 Consolidated Financial Report

Staff Resource: Amber Dakan, Finance Manager

Year-to-Date Budget Highlights:

Revenue:

- Fixed Route Operating revenue year to date is slightly under budget by 2.31% year to date. Other Contracted Services and Unlimited Access are performing higher than budget projections which are offsetting some categories such fare passes and Advertising Income that are underperforming compared to budget.
- Fixed Route Non-Operating revenue is ahead of budget by 10.5% year to date. CARES funding, State Operating Assistance, and FTA Lease Funds account for the outperformance of the budget.
- Paratransit Operating revenue is trending above budget by 60.7%. Cash Fares, Mobile Ticketing, and Polk County Funding are all exceeding budget expectations. Polk County Funding is the highest driver trending above levels at 186% of budget.
- Paratransit Non-Operating revenue is slightly under budget at 2.26% year to date. CARES funding timing is the primary reason for the under-budget levels. This is being offset with 5310 Elderly/Disabled Grant Funds tracking ahead of budget.
- Rideshare revenues are under budget year to date by 13.52% December concluded the TPI partnership. Although Rideshare continues to seek new partnerships, revenue per month for the remaining fiscal year will be at decreased levels.
- Rideshare Non-Operating revenue is under budget year to date by 10.0% due to the timing of CARES grant funding recognition.

Operating Expense:

- Fixed Route Budget Summary – Operating expenses are seeing a 6.0% savings year to date in comparison to budget projections. Salaries, Wages & Fringes, Fuel & Lubricants, and Equipment Repair Parts are the categories that continue seeing the most savings year to date.
- Paratransit Budget Summary – Operating expenses are 8.3% over budget. Salaries, Wages & Fringes related to changes in operator retention efforts and Services are the top two categories attributing to the over budget levels.
- Rideshare Budget Summary – Rideshare has a budget savings of 24.9% year to date. All categories are seeing savings; Miscellaneous Expenses and Services showing the highest. Miscellaneous Expenses is seeing specifically seeing savings due to gain on sales of retired Rideshare vehicles.



CONSENT ITEM

7C: April FY2022 Consolidated Financial Report

Recommendation:

- Approve the April FY2022 Consolidated Financial Report.

**** TOTAL Un-Audited Performance of April FY2022 Year to Date as Compared to Budget:**

Fixed Route	\$	4,184,582	Reserve for Accidents (See Balance Sheet):
Paratransit	\$	(122,319)	\$160,585.03
Rideshare	\$	<u>60,064</u>	
Total	\$	4,122,327	

FY2022 Financials:

April 2022

FIXED ROUTE	April 2022			Year-To-Date-(10) Months Ending 04/30/2022		
	Actual	Budgeted	Variance	Actual	Budgeted	Variance
Operating Revenue	246,430	346,217	(99,787)	3,382,325	3,462,167	(79,842)
Non-Operating Revenue	2,292,574	2,472,240	(179,667)	27,305,950	24,722,403	2,583,547
Subtotal	2,539,004	2,818,457	(279,453)	30,688,275	28,184,569	2,503,706
Operating Expenses	2,679,007	2,818,457	139,450	26,503,692	28,184,569	1,680,877
Gain/(Loss)	(140,004)	-	(140,004)	4,184,582	-	4,184,582

PARATRANSIT	April 2022			Year-To-Date-(10) Months Ending 04/30/2022		
	Actual	Budgeted	Variance	Actual	Budgeted	Variance
Operating Revenue	54,028	29,075	24,953	467,152	290,750	176,402
Non-Operating Revenue	190,542	261,022	(70,480)	2,551,258	2,610,219	(58,962)
Subtotal	244,570	290,097	(45,527)	3,018,410	2,900,969	117,441
Operating Expenses	342,044	290,097	(51,947)	3,140,729	2,900,969	(239,760)
Gain/(Loss)	(97,474)	-	(97,474)	(122,319)	-	(122,319)

RIDESHARE	April 2022			Year-To-Date-(10) Months Ending 04/30/2022		
	Actual	Budgeted	Variance	Actual	Budgeted	Variance
Operating Revenue	15,762	30,000	(14,238)	259,448	300,000	(40,552)
Non-Operating Revenue	-	17,508	(17,508)	157,528	175,082	(17,553)
Subtotal	15,762	47,508	(31,746)	416,977	475,082	(58,105)
Operating Expenses	38,598	47,508	8,910	356,913	475,082	118,169
Gain/(Loss)	(22,836)	-	(22,836)	60,064	-	60,064

SUMMARY	April 2022			Year-To-Date-(10) Months Ending 04/30/2022		
	Actual	Budgeted	Variance	Actual	Budgeted	Variance
Operating Revenue	316,220	405,292	(89,071)	4,108,925	4,052,917	56,009
Non-Operating Revenue	2,483,115	2,750,770	(267,655)	30,014,736	27,507,703	2,507,033
Subtotal	2,799,336	3,156,062	(356,726)	34,123,661	31,560,620	2,563,041
Operating Expenses	3,059,649	3,156,062	96,413	30,001,335	31,560,620	1,559,285
Gain/(Loss)	(260,313)	-	(260,313)	4,122,327	-	4,122,327



CONSENT ITEM



8A:	FY 2023 Iowa Communities Assurance Pool (ICAP) Renewal
Action:	Approve the renewal contract in the amount of \$1,091,706 with Iowa Communities Assurance Pool (ICAP) for Fiscal Year 2023.

Staff Resource: *Amber Dakan, Finance Manager*

Background:

- DART entered into the ICAP risk pool on July 1, 2015. This will be DART's eighth year of coverage.
- DART's policy includes: Liability (General, Automobile, Law Enforcement and Excess), Public Officials Wrongful Acts, Vehicle, Property, Equipment Breakdown, Crime, and Limited Cyber coverage.
- This year's renewal maintains the same in coverage, deductibles, and policy limits as the prior year.
- The deductible remains at \$50,000 for our Fixed Route and Paratransit buses and \$10,000 for our Rideshare fleet.

Costs:

- Based on total pool performance in property and casualty coverage, DART has the opportunity to earn a rebate to apply to the renewal payment. Unfortunately, there is no rebate earned for any ICAP member in the current year.
- Total cost of DART's renewal is \$1,091,706 for FY 2023. This is a change from the prior year is \$216,333, or a 24.7% increase.
- The premium increase is attributed to multiple factors including: an increase in Total Insured Value (TIV) for DART, a higher loss ratio particularly on automotive liability as well as total pool impacts over the last few years.
- ICAP's FY23 renewal amount exceeds what was budgeted for these items and the Finance team will work to offset this overage from other identified line items savings.

Recommendation:

- Approve the FY2023 ICAP contract renewal of \$1,091,706.



DISCUSSION ITEM



9A: ADA Paratransit Program Update

Staff Resources: *Amanda Wanke, Chief Operations Office and Deputy CEO*

- Staff will provide an update on changes being considered to DART's ADA Complementary Program (Bus Plus). The presentation and discussion is a follow-up to an earlier Commission workshop discussing potential changes to the certification, eligibility and boundaries of DART's Bus Plus program.



DISCUSSION ITEM



9B: Marketing Update

Staff Resources: Carissa Meredith, Marketing and Communications Manager

- Staff will provide an update on recent public input efforts and initiatives to increase ridership.



DISCUSSION ITEM



9C: RideShare Update

Staff Resources: Matt Harris, Business & Community Partnerships Manager

- Staff will provide an update on the RideShare vanpooling program.



DISCUSSION ITEM



9D: August 2022 Service Change

Staff Resources: Tony Filippini, AICP, Senior Transit Planner

- Staff will provide an overview of proposed service adjustments for August to prepare services for the 2022-2023 academic year.



MONTHLY REPORT



9E: Monthly Performance Report - April 2022

Staff Resource: Nate Bleadorn, Business Intelligence Manager

Summary of April 2022 Monthly Performance:

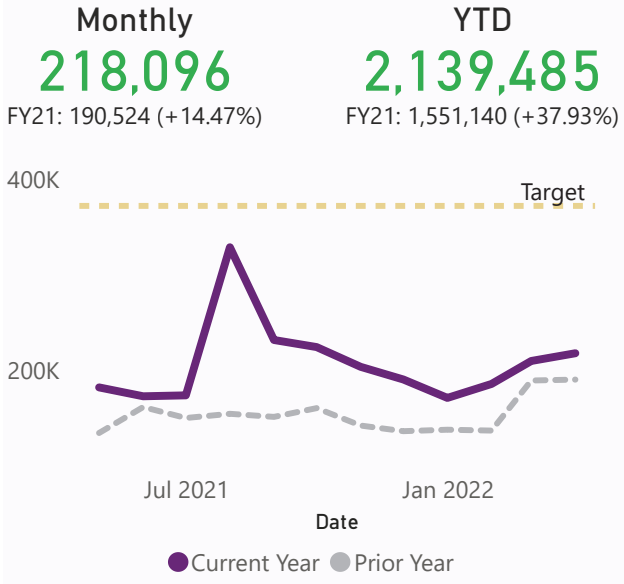
- Ridership was up in April compared to March, and it was up compared to this same time last year. Total April ridership was up 14% compared to April of 2021. Fixed route was up 5% this month and Paratransit was down 4%. RideShare is down 15% compared to last month, and it is down compared to last year at this time. Overall Rideshare numbers are now relatively flat YTD compared to last year. DART on Demand continues to see strong ridership, with more discussion available in the Planning Department monthly report.
- For the month of April, preventable accidents occurred at a rate of 1.5 per 100,000 miles, which is up compared to last month and above our target of 1 per 100,000 miles. Year To Date, we sit just above our goal at 1.08 accidents per 100,000 miles. Non-preventable accidents occurred at a rate of 0.75 per 100,000 miles in April, which is a slight increase compared to last month.
- On-Time Performance saw a slight month-to-month decrease to 85.09% for the month and 85.26% for the year, which is right at our benchmark of 85%.
- Road calls per 100,000 miles, where our buses need service while in operation, are currently sitting at 6.42 YTD. This is down 15% fiscal year to date. April saw a decreased number of Calls/100K miles compared to March.



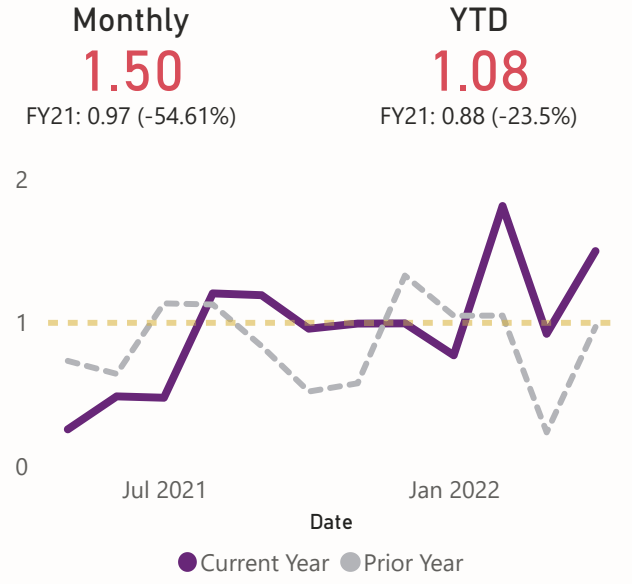
Performance Summary - April 2022

5/1/2021 4/30/2022

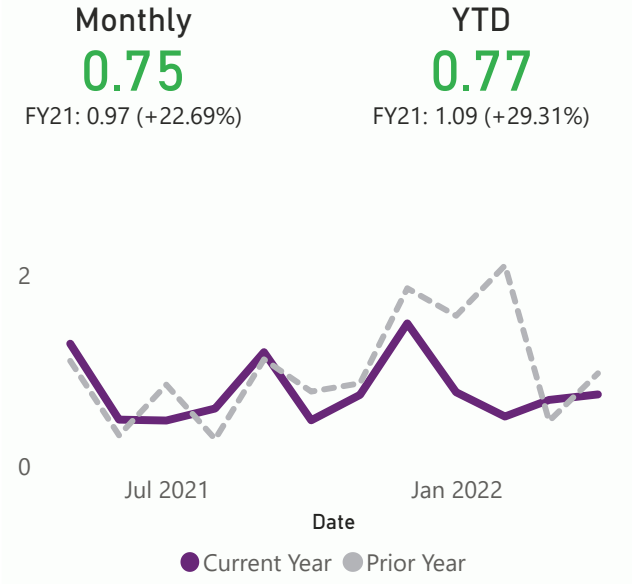
Ridership



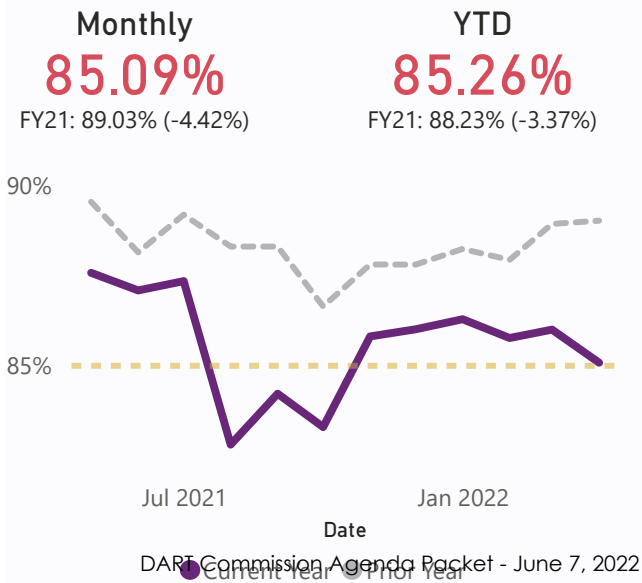
Preventable Accidents/100k Miles



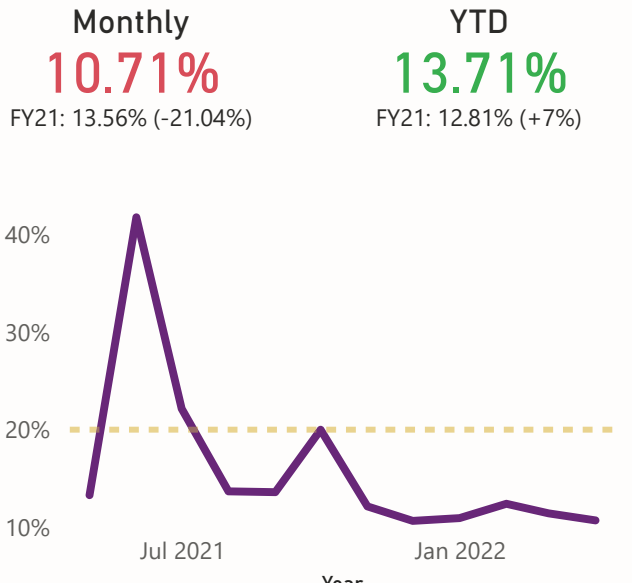
Non-Preventable Accidents/100k



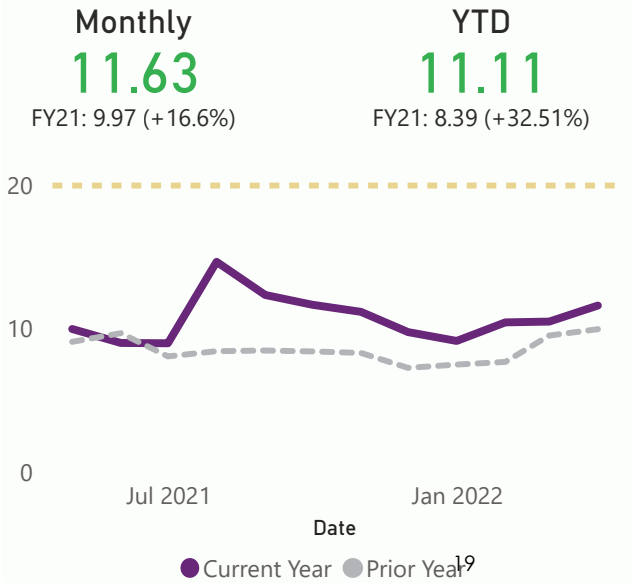
On-Time Performance



Farebox Recovery Ratio



FR Passengers / Revenue Hour





Fixed Route Performance

5/1/2021

4/30/2022

Ridership

Monthly

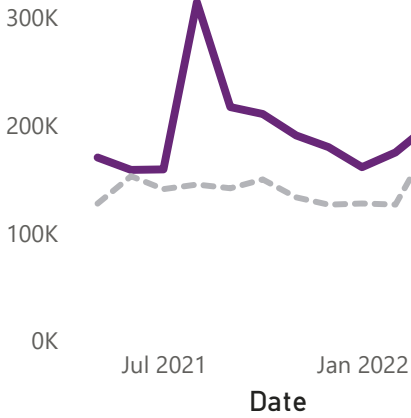
206,835

FY21: 178,570 (+15.83%)

YTD

2,011,498

FY21: 1,445,637
(+39.14%)



On-Time Performance

Monthly

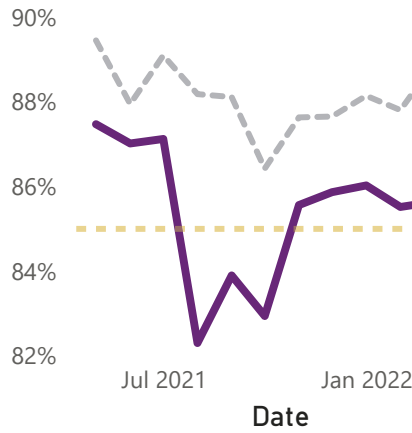
84.86%

FY21: 88.88% (-4.52%)

YTD

84.96%

FY21: 88.09% (-3.55%)



Operating Cost/Rev. Hour

Monthly

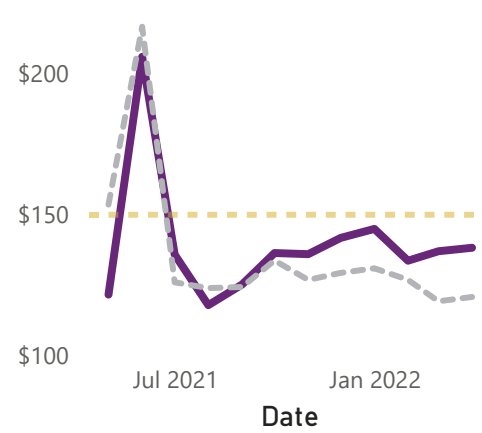
\$138.30

FY21: \$120.87 (-14.43%)

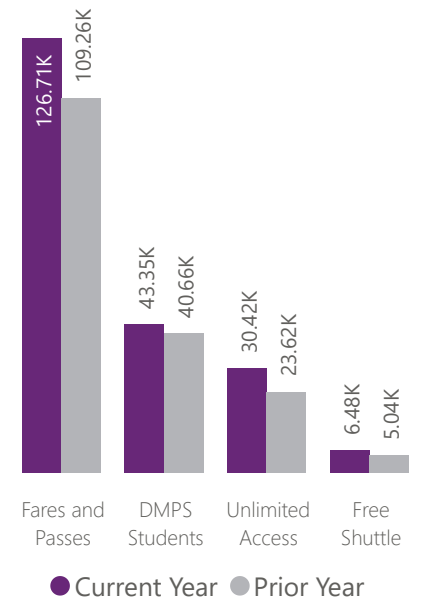
YTD

\$134.46

FY21: \$126.23 (-6.52%)



Monthly Ridership by Fare Group



Preventable Acc./100k

Monthly

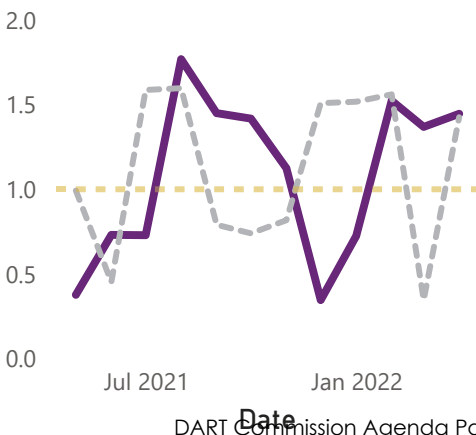
1.45

FY21: 1.43 (-1.44%)

YTD

1.20

FY21: 1.18 (-1.54%)



Non-Preventable Acc./100k

Monthly

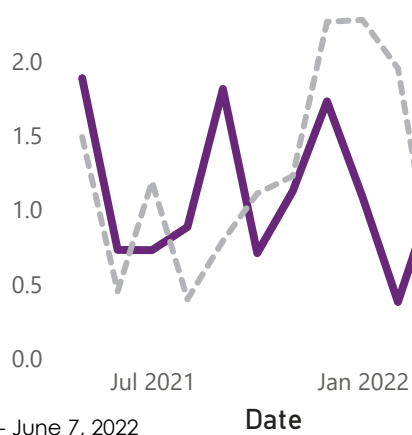
1.08

FY21: 1.43 (+23.92%)

YTD

1.06

FY21: 1.33 (+20.65%)



Road Calls/100k Miles

Monthly

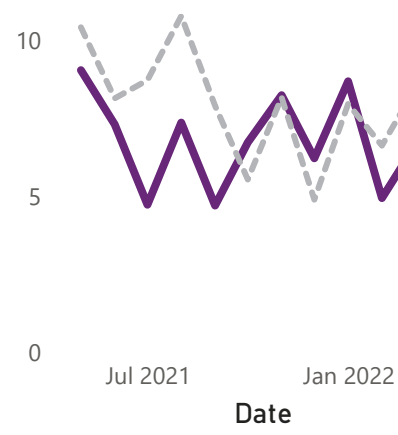
5.78

FY21: 2.14 (-170.52%)

YTD

6.42

FY21: 7.05 (+8.92%)



Complaints/100k Passengers

Monthly

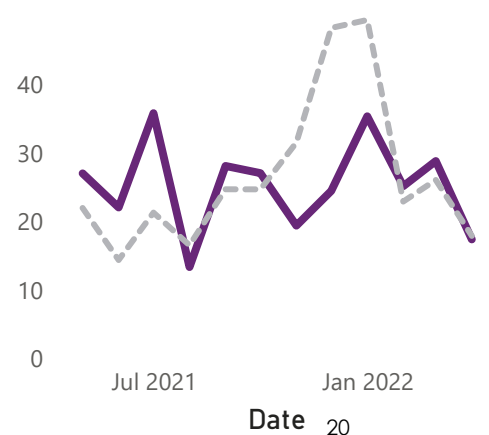
17.41

FY21: 17.92 (+2.87%)

YTD

24.46

FY21: 27.60 (+11.38%)





Paratransit Performance

5/1/2021

4/30/2022

Ridership

Monthly

6,736

FY21: 5,227 (+28.87%)

YTD

64,886

FY21: 39,905 (+62.6%)

On-Time Performance

Monthly

89.46%

FY21: 92.76% (-3.56%)

YTD

91.56%

FY21: 92.75% (-1.28%)

Operating Cost/Passenger

Monthly

\$62.05

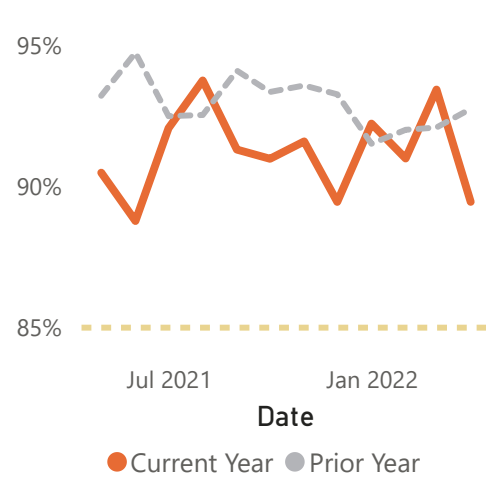
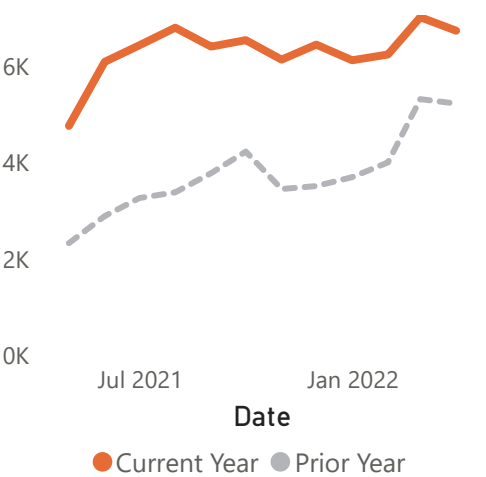
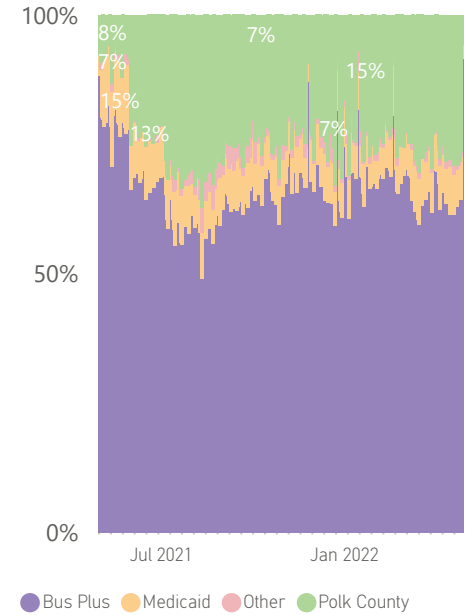
FY21: \$56.29 (-10.25%)

YTD

\$59.04

FY21: \$63.57 (+7.12%)

Paratransit Customer Type Breakdown



Preventable Acc./100k

Monthly

2.92

FY21: 0.00

YTD

1.25

FY21: 0.21 (-486.85%)

Non-Preventable Acc./100k

Monthly

0.00

FY21: 0.00

YTD

0.31

FY21: 0.85 (+63.32%)

RideShare - Ridership

Monthly

4,525

FY21: 6,727 (-32.73%)

YTD

63,101

FY21: 65,598 (-3.81%)

RideShare - Op. Cost/Passenger*

Monthly

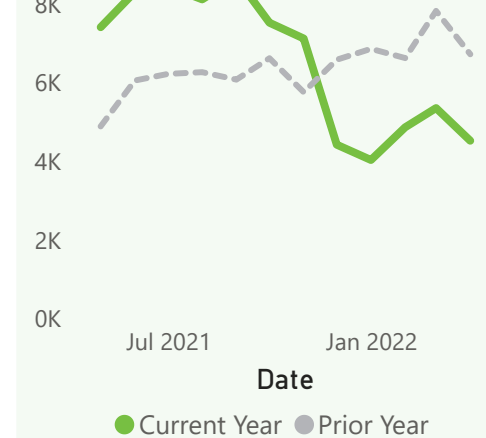
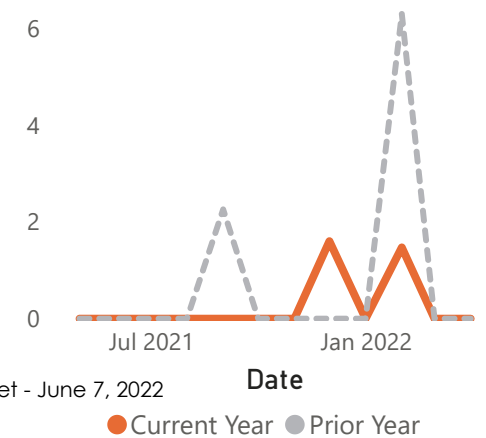
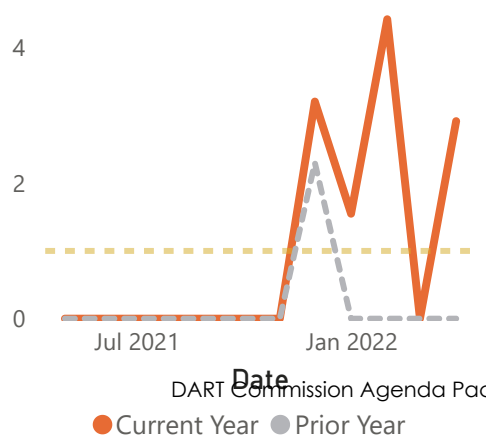
\$13.71

FY21: \$11.34 (-20.9%)

YTD

\$11.69

FY21: \$10.30 (-13.49%)





Route Details

Month

April 2022



Program	Route	Month Ridership	Month Last Year	YTD Ridership	Last Year YTD Ridership	YTD Change	YTD Change %	YTD Passengers/Revenue Hour	YTD On-Time Performance
1. Local	#1 - Fairgrounds	9,703	9,001	233,503	63,201	170,302	269.5%	19.51	74.17%
	#3 - University	21,931	19,137	199,123	182,717	16,406	9.0%	13.09	87.55%
	#4 - E. 14th	8,820	7,436	85,808	65,283	20,525	31.4%	9.96	89.32%
	#5 - Franklin Ave/Johnston	6,703	6,465	63,067	40,535	22,532	55.6%	8.10	87.50%
	#6 - Indianola	17,642	12,607	153,149	99,266	53,883	54.3%	14.49	87.66%
	#7 - SW 9th St.	22,790	20,865	207,480	163,947	43,533	26.6%	20.86	90.04%
	#8 - Fleur Dr.	2,588	1,936	20,745	10,756	9,989	92.9%	12.99	76.02%
	#10 - East University	958	739	8,348	5,484	2,864	52.2%	5.80	85.04%
	#11 - Ingersoll/Valley Junction	1,358	1,243	11,936	9,084	2,852	31.4%	7.39	73.47%
	#13 - Evergreen	4,703	2,636	30,916	8,246	22,670	274.9%	29.94	85.46%
	#14 - Beaver Ave.	11,064	11,594	105,578	78,670	26,908	34.2%	12.11	85.38%
	#15 - 6th Ave.	13,590	12,708	126,250	94,755	31,495	33.2%	14.61	79.14%
	#16 - Douglas Ave.	22,541	19,695	197,056	166,991	30,065	18.0%	13.15	83.92%
	#17 - Hubbell Ave.	15,706	12,384	140,071	116,032	24,039	20.7%	10.48	86.63%
	#50 - Euclid	3,943	3,347	37,819	32,092	5,727	17.8%	5.67	93.53%
	#52 - Valley West/Jordan Creek	7,995	7,313	73,011	62,655	10,356	16.5%	6.75	87.11%
	#60 - Ingersoll/University	19,990	18,348	184,598	148,452	36,146	24.3%	12.55	82.63%
	#72 - West Des Moines Loop	3,499	2,821	28,642	27,494	1,148	4.2%	3.45	79.36%
	#74 - NW Urbandale	384	283	3,037	2,293	744	32.4%	2.29	81.92%
2. Shuttle	Link Shuttle	576	746	5,050	2,698	2,352	87.2%	1.80	96.42%
	Downtown Shuttle	5,487	3,911	54,036	40,674	13,362	32.9%	6.77	89.33%
3. Express	#92 - Hickman	600	568	4,448	3,155	1,293	41.0%	2.09	78.23%
	#93 - NW 86th	644	395	5,534	3,013	2,521	83.7%	2.47	84.08%
	#94 - Westown	483	265	4,188	2,556	1,632	63.8%	4.79	85.74%
	#95 - Vista	104	129	1,308	1,406	-98	-7.0%	1.77	79.05%
	#96 - E.P. True	649	381	5,232	2,787	2,445	87.7%	3.70	78.78%
	#98 - Ankeny	1,952	1,187	17,024	7,886	9,138	115.9%	4.61	80.66%
	#99 - Altoona	430	311	3,622	2,553	1,069	41.9%	2.22	81.09%
5. On Call	Ankeny		107	584	917	-333	-36.3%	3.50	79.42%
	NW Johnston / Grimes								
	Regional	2	14	48	45	3	6.7%	3.00	98.96%
6. DART On Demand	DART On Demand - Ankeny	921		3,016		3,016	Infinity	4.34	
Cab	Paratransit: Taxi	318	281	4,520	1,958	2,562	130.8%	4.90	
Paratransit	Paratransit: Bus/Van	6,418	4,946	59,405	37,947	21,458	56.5%	1.80	91.56%
RideShare	RideShare	4,525	6,727	63,101	65,598	-2,497	-3.8%	4.12	
Total		218,575	190,526	2,141,253	1,551,146	590,107	38.0%	9.27	85.26%



10A: Operations Team Report

Staff Resources: *Amanda Wanke, Chief Operations Officer and Deputy CEO*

- **DART Roadeo:** On May 21, 2022, DART held its annual Bus Operator Roadeo at the Iowa State Fairgrounds. The winners of the small and large bus competitions will have the opportunity to compete at the State Roadeo on July 9, 2022.

Large Bus – Competition Class

- 1st place – Cesar Chavez
- 2nd place – Justin Hazebroek
- 3rd place – Dara Chau

Large Bus – Open Class

- 1st place – Abay Mengustu
- 2nd place – Alec Rettenmeier
- 3rd place – Andy Glenn

Small Bus – Competition Class

- 1st place – Kurt Mackel-Wiederanders
- 2nd place – Julie Hibbard
- 3rd place – Tom Paca

Small Bus – Open Class

- 1st place – Justin Hazebroek
- 2nd place – Brandon Piller
- 3rd place – Erin Stanley



- **Iowa State Fair:** The Operations team is beginning work for the 2022 Iowa State Fair. This includes planning, contracts, and scheduling. No major changes are expected this year, and we are looking forward to another great State Fair!

Maintenance – Keith Welch, Fleet Manager

- **Light Duty Bus Order:** DART has placed the order of seven New England Wheels' Front Runner Light Duty buses. Tentative delivery date is for December 2022.
- **30' Bus Order:** DART has placed the order for four more Heavy Duty 30' buses. Delivery date is tentatively set for June 2023.
- **Supply Chain Impacts:** DART's fleet maintenance department continues to be impacted by parts shortages due to supply chain challenges. We have seen some improvement recently with around 95% of orders being received within 60 days but still seeing four to five months back-order time on about 5% of items. Staff are monitoring inventory closely, adjusting ordering as needed, and scenario planning to do everything possible so that this shortage doesn't have an impact on regularly scheduled service.
- **Supply Cost:** DART has seen an increase in cost in parts (20%), tires (7-10%), and petroleum oil lubricants (POL) such as engine oil, grease, and transmission fluid (50% to 60%). Staff continue to monitor and adjust ordering as needed.

MONTHLY REPORT
10A: Operations Team Report



Transportation

- **Mobility Services Manager:** Skip Herbold has been promoted to the role of Mobility Services Manager. Skip will lead DART's paratransit and DART On Demand services, as well as Flex Connect and On Call. Skip's commitment to DART's operators and customers; desire and ability to learn new things; and continued growth in management and leadership during his 13+ years at DART make him a great fit for this position.
- **Hiring Update:** The operations team has several open positions within Mobility Services, Fixed Route and Customer Experience. Hiring to fill these open positions—most of which are frontline employees—is a top priority.

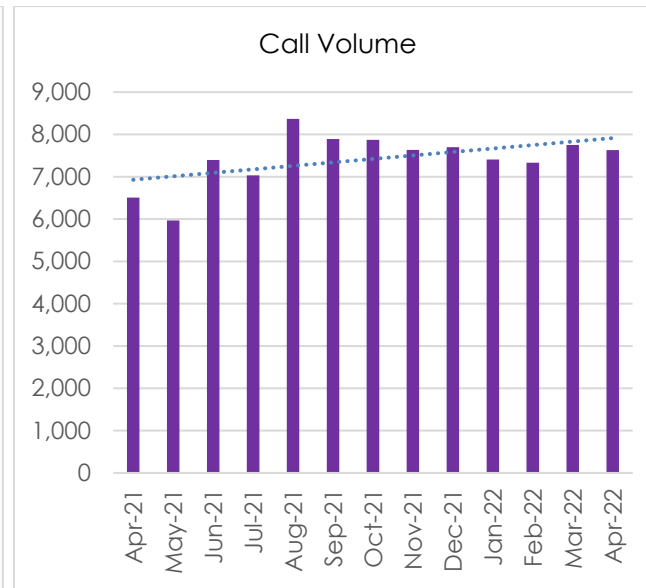
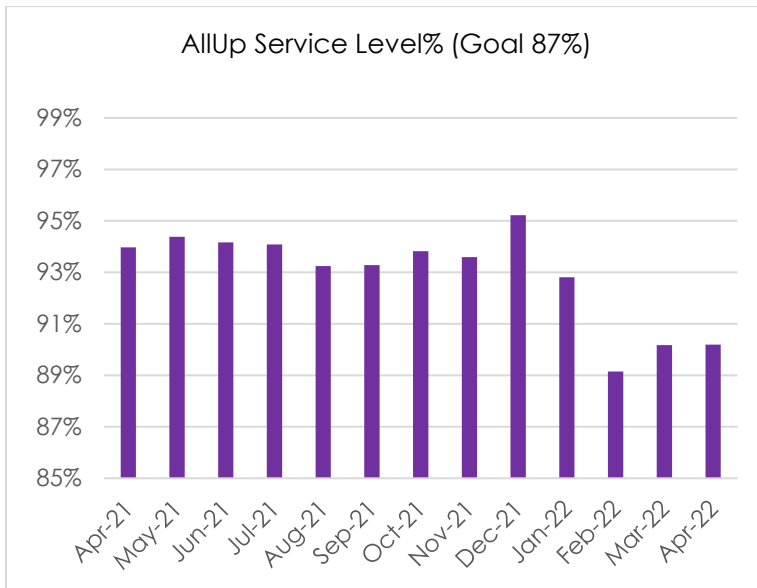
Facilities – Zach Ashmore, Facilities Manager

- **Intake Repairs:** The facilities team is working to repair two damaged intakes for our water reclaim system at DART Central Station. Both intakes are scheduled to be repaired by mid-June.
- **Shelter Glass Replacement:** The facilities team has been replacing glass at damaged shelters and is continuing to work with area businesses and DMPD on solutions to curb the recent spike in vandalism of shelters.
- **Fuel Cleaning:** At DART Way, the aging infrastructure is causing problems with DART's fuel tanks. They will be cleaned in June and more major repairs will be needed in the fall.

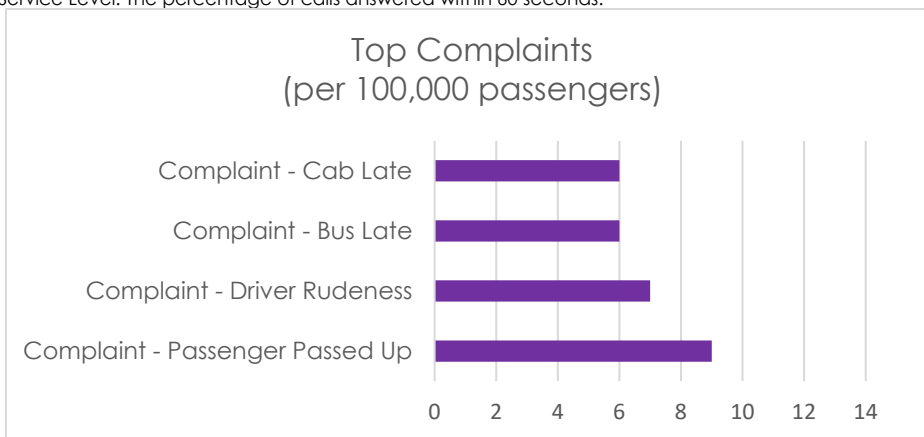
Customer Experience – Steve Wright, Customer Experience Manager

- **Quality Assurance Changes:** The Customer Experience team has been working to improve the paratransit trip reservation process through call scripting and additional training. The most recent improvement in the process is to implement a Quality Assurance (QA process). The team is currently piloting the new process and form to ensure a high standard for our customers both on a customer interaction front, as well as the technical aspect of ensuring proper booking of trips.
- **Time Study:** In another continuous improvement effort, the team has undergone a time study that ended June 1 in order to ascertain how the work is divided amongst the team individually, and to ensure that schedules, work and resources are allocated appropriately. Management will be using the information to adjust schedules and assignments if needed.

MONTHLY REPORT
10A: Operations Team Report



Service Level: The percentage of calls answered within 60 seconds.





MONTHLY REPORT



10B: Planning Team Report

Staff Resources: Luis Montoya, Chief Planning Officer

- **June Service Change:** On June 12th a service change to adjust service levels on most Express Routes will go into effect. Express Route service schedules were updated based on ridership patterns and customer surveys.
- **DART on Demand West Des Moines:** Staff are refining the TOS proposal for a new DART on Demand zone in West Des Moines. Public outreach was conducted in May to share details and collect feedback on zone boundaries, span of service, proposed fare pricing, and likely wait times. The new zone could be launched in the fall of 2022 or spring of 2023.
- **DART on Demand (Microtransit) Pilot:** A table below shows key performance metrics for the last week of April and the first three weeks of May. Ridership continues to increase and has tripled since the launch of the service. The reliability of the service has improved as indicated by the stable wait times and lower rate of trip denials due to no vehicle being available.

Week	Ridership			Customer Experience			Service Adoption	
	Trips	Total Unique Riders (who booked)	First Time Users (who booked)	No Proposed Trip Available (percent of requests)	Average Wait Time: on-demand only	Average Ride Duration	Mobile Booking Rate	New Accounts Created
April 25-April 29	193	54	7	8%	18 minutes	10 Minutes	67%	12
May 2-May 6	212	53	6	10%	18 minutes	10 Minutes	75%	21
May 9-May 13	198	60	4	10%	20 minutes	10 Minutes	68%	14
May 16- May 19	231	53	6	13%	21 minutes	10 Minutes	71%	23
Cumulative	3749		183					580

- **City of Des Moines License Agreement:** The City of Des Moines has requested that DART enter into a license agreement to document and govern DART bus stop signs and benches in the public right of way.
- **Fare Policy Research and Updates:** Staff are working with a consultant team to study DART's fare structure with the intent of establishing fare policies for DART on Demand, updating Rideshare fare policies, and investigate fixed-route fare collection technologies and policies.



MONTHLY REPORT



10C: External Affairs Team Report

Staff Resources: Erin Hockman, Chief External Affairs Officer

Marketing and Communications

- **West Des Moines DART On Demand public input:** Staff led public outreach efforts to gather feedback on a proposal to add a DART On Demand zone in West Des Moines and discontinue service on Local Route 72. Information was shared with press and local partners, and resulted in coverage via KCCI, the Des Moines Business Record and featured in a special blog promoted by the Greater Des Moines Partnership. In addition, DART collected feedback through an online survey, and hosted two public meetings and an open house to collect feedback.
- **June service change:** Communications continue into June to share service changes that will go into effect on Sunday, June 12. These changes include schedule updates for all Express Routes as well as Local Routes 16 and 17. Information was shared with riders on board buses with bilingual audio announcements and hang tag newsletters, as well as at DART Central Station and online via social media and DART's website.
- **Bike Month:** DART offered free rides throughout the month of May when boarding with a bike to celebrate bike month, a partnership with the Street Collective. 2,787 rides were given throughout the month.

May is
Bike & Board
Month

RIDE FREE IN MAY WHEN YOU BOARD WITH A BIKE.
LEARN MORE AT RIDEDART.COM/BIKE



515-283-8100 ridedart.com



BIKE
AND BOARD
MONTH

RIDE FREE IN MAY WHEN YOU BOARD WITH A BIKE.
LEARN MORE AT RIDEDART.COM/BIKE



May is
Bike & Board
Month

During the month of May, you can ride free when you board with a bike. Learn more at ridedart.com/bike

Try for yourself - It takes 20 seconds or less to load and unload your bike on DART.



515-283-8100 ridedart.com



- **\$1 Fare promotion:** The \$1 fare promotion has been extended through June 30. Since the campaign started on April 4, DART has seen a 15% increase in weekday ridership. The campaign is being supported through a digital and social media campaign featuring simple, witty meme-like messages.
- **Gen Z ridership campaign:** A new marketing campaign will begin in early June targeting Gen Z (18-29) who live or work in downtown and along the Route 60 (Ingersoll/University corridors). The campaign features headline forward ads with positive messaging. Placements include digital and social media as well as billboards, sidewalk stencils, posters, bus shelter ads and stickers.

MONTHLY REPORT
10C: External Affairs Team Report



Marketing Analytics Report

Metric	Nov 2021	Dec 2021	Jan 2022	Feb 2022	March 2022	April 2022	April 2021	Year Prior
MyDART App Accounts	33,524	34,117	35,007	35,829	36,818	37,752	25,502	33%
Website Unique Visitors	19,238	16,515	17,000	20,214	19,078	20,905	14,034	36%
Facebook Likes	5,205	5,312	5,983	6,000	6,000	6,023	4,954	18%
Twitter Followers	2,470	2,481	2,481	2,501	2,505	2,506	2,441	3%
Instagram Followers	1,474	1,468	1,488	1,490	1,503	1,517	1,413	7%
LinkedIn Followers	645	659	668	682	698	707	549	23%
Email Subscribers	13,335	13,349	13,349	13,532	13,504	13,500	14,153	-5%
Trip Plans	25,089	25,214	29,093	29,081	32,865	31,214	18,212	40%
Real-time Map	20,802	18,700	22,908	21,729	22,532	21,248	14,817	29%
Next DART Bus	173,743	191,519	203,723	193,726	279,818	245,454	140,119	38%
SMS Text Messaging	122,839	122,099	123,598	125,722	147,731	135,373	110,499	23%
IVR Phone Calls	5,948	5,572	4,974	4,833	5,911	6,042	5,093	16%

MyDART App Report

Metric	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	March 2022	April 2022	TOTAL FY 2022
Downloads	950	834	880	890	822	989	934	10,092
iOS	291	236	247	259	464	264	256	3,410
Android	659	598	633	631	617	725	678	6,941
Accounts Created	665	569	593	669	566	706	620	7,888
Orders Placed	3,349	2,910	2,993	3,005	3,164	3,472	4,082	34,012
Passes Purchased	4,756	4,247	4,050	4,118	4,363	4,774	6,674	50,124
Revenue	\$21,384	\$18,679	\$18,779	\$20,077	\$19,478	\$22,677	\$19,950	\$203,505

DART in the NEWS

Top Stories:

[DART proposes on-demand service in West Des Moines - Business Record](#)

[DART offers free rides to celebrate National Bike Month](#)

[Downtown Farmers' Market to return Mothers' Day weekend](#)

RideShare – Victoria Lundgren, RideShare Supervisor

- **Spring RideShare promotion:** Follow up to prospective RideShare partners is ongoing while promotional efforts to attract new vanpool customers will be a key component of the next ridership campaign.

MONTHLY REPORT

10C: External Affairs Team Report

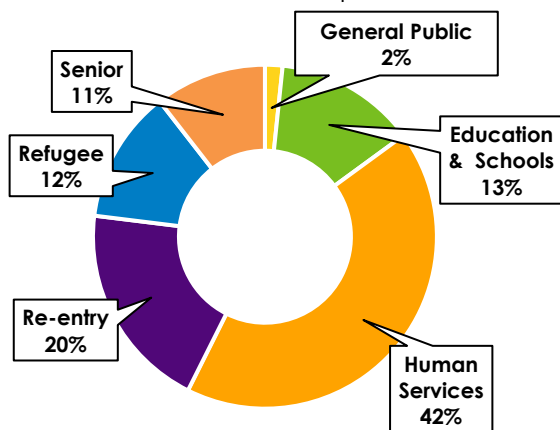
- **New technology systems RFP:** DART issued an RFP to seek a new technology platform to manage RideShare customer and fleet information to support program recovery and grow ridership. A review of vendor responses is in progress.
- **Statewide vanpooling:** Despite reduced ridership from traditional suburban office commuters, DART continues to field interest from rural manufacturing employers seeking workforce transportation solutions. DART and the DOT are actively exploring how to leverage RideShare fleet inventory to help meet these needs across other transit regions in Iowa and are collaborating on a statewide survey of transit agencies to seek input on how to meet workforce transportation needs through vanpooling.

Business & Community Partnerships – Matt Harris, Business & Community Partnerships Manager

- **Art Shelters:** Art shelter designs were recently completed for locations in Ankeny, Johnston, Urbandale and Windsor Heights as well as The Avenues of Ingersoll & Grand in Des Moines. Artist selection is underway in Altoona, West Des Moines and select Des Moines neighborhoods and corridors. Installations coming up this summer include art shelters at the Roosevelt Cultural District and the 6th Avenue Corridor in Des Moines.
- **Half Fare Program:** A permanent expansion of DART's half fare program was approved by the DART Commission in April and will take effect July 1, 2022. An internal implementation team is meeting bi-weekly to plan for the adoption of this program into DART's permanent fare structure. Individuals currently enrolled in the pilot program will be invited to re-enroll.
- **Unlimited Access Program:** Partnership renewals in progress or upcoming include Unity Point, DMACC, DMU and City of Des Moines. Planning is underway to engage higher education partners in welcome week activities for the fall semester as well as integrating Unlimited Access partners in the upcoming ridership campaign.
- **Mobility Coordination:** Mobility outreach participation and half fare pilot enrollment through May 31, 2022, are shown below.

YTD Mobility Outreach Participants

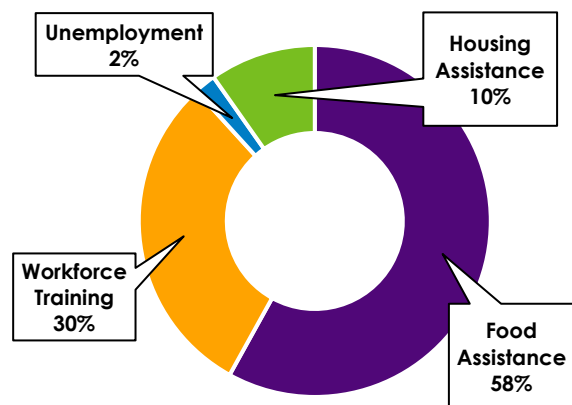
1,150 Total Participants



- General Public
- Education & Schools
- Human Services
- Re-entry
- Refugee
- Senior

Half Fare Pilot Enrollment by Eligibility

553 Total Participants



- Food Assistance
- Workforce Training
- Unemployment
- Housing Assistance

MONTHLY REPORT
10C: External Affairs Team Report



Public Affairs – Amy McCoy, Public Affairs Manager

● **Federal Initiatives:**

- Staff continued compiling information for an application for the Federal Transit Administration (FTA) 2022 Buses and Bus Facilities grant program. The grant application process included seeking letters of support from federal elected officials and local governments as well as planning and business organizations, in addition to working with DART's federal lobbying firm to make appropriate contacts.
- DART leadership and several commissioners participated in the Greater Des Moines Partnership's DMDC trip to Washington DC. This included sponsoring a breakfast event where DART Commission Chair Doug Elrod presented on DART's efforts to be efficient, effective and innovative in serving our region's mobility needs. Additionally, DART leadership and Commissioners met with 3rd District Congresswoman Cindy Axne to discuss federal transportation priorities.

● **State Initiatives:**

- DART staff and lobbyists worked hard throughout the 2022 Legislative Session to seek support for diversifying public transit funding away from heavy reliance on property taxes. To that end, the Iowa Legislature passed a provision in the Rebuild Iowa Infrastructure Fund bill that requires the Iowa Department of Transportation to form and lead an advisory committee to study alternate ways to increase DART funding without increasing property taxes. The advisory committee is tasked with submitting a report containing its findings and recommendations no later than December 15, 2022.
- DART staff prepared correspondence from the DART Commission to Governor Kim Reynolds regarding appointments to the advisory committee as the bill arrives at her desk for signature. Staff have also reached out to the DOT to provide background on DART's efforts to evaluate alternative funding sources to-date.

● **Regional Initiatives:**

- Staff assisted in preparing two grant applications to the Principal Community Foundation to expand services to underserved populations. DART's ability to connect people to economic opportunity aligns well with the Foundation's global commitment to create opportunities that build financial security especially for those who are financially vulnerable.

● **Other Initiatives:**

- Staff prepared materials for several community engagements including presentations to the Taxpayers Association of Central Iowa (TACI), Consortium Club and Sheridan Gardens neighborhood. TACI requested a budget overview and updates on DART's funding diversification efforts which was delivered by DART CEO Elizabeth Presutti.
- After consulting with the executive committee, DART agreed to donate a bus that was being retired from its fleet to The Salvation Army of Des Moines. The bus will be used to provide mobile social services in Polk and surrounding counties.



**State Legislative Update for Des Moines Area Regional Transit Authority
Prepared by PolicyWorks on May 24, 2022**

- The Legislature finished its work in the early morning hours of May 25 having gone past their 100th day which was April 19 when their per diem payments expired.
- As part of its last actions, the Legislature passed the [Rebuild Iowa Infrastructure Fund bill \(RIIF\) HF2579](#) which requires the Iowa Department of Transportation (DOT) to form and lead an advisory committee to study alternate ways to increase DART funding without increasing property taxes. The advisory committee is tasked with submitting a report containing its findings and recommendations no later than December 15, 2022.
- Following direction from the DART Commission, representatives of PolicyWorks and DART may request a meeting with Governor’s staff to discuss recommendations for appointments to the advisory committee and will also send correspondence related to those appointments and offering assistance to the committee.
- PolicyWorks communicated with the Senate to amend the House’s original RIFF language to include mayors as potential appointees for the advisory committee. The “mayor” amendment language was added in the Senate and the provision passed both the Senate and the House and will go to the Governor for review and approval. She has 30 days to sign the legislation.

Federal Update for Des Moines Area Regional Transit Authority
Prepared by Cardinal Infrastructure
Prepared May 31, 2022

Fiscal Year 2023 Budget/Appropriations

Appropriations hearings were ongoing in May and will continue into June, with the expectation that projects advanced to Committee are announced by mid-June. If a project ends up in Committee, it has a 50/50 chance of receiving funding. House Appropriations Chair Rosa DeLauro (D-Conn.) said as she left a closed-door meeting with her counterparts, "to look to getting the top lines within the next couple of weeks." The House Appropriations Committee plans to mark up all 12 spending bills in June, with floor action likely to follow in July. The Senate spending panel has yet to map out a markup schedule.

Transportation workforce issues were front and center when Transportation Secretary Pete Buttigieg testified before the Senate Commerce, Science and Transportation Committee in early May.

Although the nominal subject of the hearing was the fiscal 2023 budget request for USDOT, Senators used the opportunity to ask Buttigieg about whatever they wanted to hear about. And they did – but since there were rarely more than three or four Senators in the room at any one time, the same question was asked by multiple Senators on multiple occasions.

Buttigieg made it clear that workforce issues were being heavily discussed at DOT and that his office is working to expand the available labor pool by providing training to get more truckers, pilots, and bus drivers in the pipeline.

Department of Transportation - Nominations

DOT is brimming with cash and directives for how to spend it handed out by the recent infrastructure law, even as all but two of the subagencies it directs are without a confirmed top leader. Of DOT's nine departments, seven of them are led by deputy or acting administrators and four of them are awaiting a nominee for the top job. Only the Federal Railroad Administration has both an administrator and a deputy in place.

On May 12, FTA Administrator Nuria Fernandez announced the appointment of Veronica Vanterpool as Deputy Administrator. Vanterpool has served as Senior Advisor in the FTA Office of the Administrator since August 2021. Prior to joining FTA, Vanterpool served as the first Chief Innovation Officer at Delaware Transit Corporation. Vanterpool was nominated by former NYC Mayor Bill de Blasio to the board of the New York Metropolitan Transportation Authority, where she served from 2016 to 2019 on five committees while also chairing the board's paratransit working group.

From Politico - "Sherry Little, a partner at Cardinal Infrastructure lobbying firm and a former deputy and acting FTA administrator under the second Bush administration, said having deputies in place is crucial even in normal times. But it's especially important now, when DOT is implementing "a piece of legislation that's of this magnitude, and it's such a signature piece of the president's agenda," she said."

The Senate on May 26 confirmed former California pollution regulator Steven Cliff to run the National Highway Traffic Safety Administration. President Joe Biden's pick to run the agency was confirmed by consent without objections or a formal roll call vote. Cliff takes over the road safety agency at a critical time, about a week after it estimated that nearly 43,000 people were killed on U.S. roads last year, the highest number in 16 years.

Grant Opportunities

The Bipartisan Infrastructure Law (BIL) established the new [Safe Streets and Roads for All](#) (SS4A) discretionary program with \$5 billion in appropriated funds over the next 5 years. In fiscal year 2022 (FY22), up to \$1 billion is available. The SS4A program funds regional, local, and Tribal initiatives through grants to prevent roadway deaths and serious injuries.

The BIL requires the Secretary to establish a program to facilitate the development of intercity passenger rail corridors. The [Corridor ID Program](#) establishes a comprehensive intercity passenger rail planning framework that will help guide future federal project development work and capital investments.

The Corridor ID Program itself will only encompass the pre-construction development of selected corridors – which may include planning, environmental review, preliminary engineering, and other corridor development activities. Selection of corridors into the Corridor ID Program by FRA will reflect the agency’s interest in the advancement of these corridors to implementation and operation.

The [Transit-Oriented Development Pilot Program](#) “provides funding to communities to integrate land use and transportation planning in new fixed guideway and core capacity transit project corridors,” FTA reported on May 26. “As required by statute, any comprehensive or site-specific planning funded through the pilot program must examine ways to improve economic development and ridership potential, foster multimodal connectivity and accessibility, improve transit access for pedestrian and bicycle traffic, engage the private sector, identify infrastructure needs, and enable mixed-use development near transit stations.”

U.S. Department of Transportation Naming Bill

On May 6, 2022, President Biden signed [S. 400](#) into law, which designates the headquarters building of the U.S. Department of Transportation (USDOT) located at 1200 New Jersey Avenue, SE, in Washington, DC, as the William T. Coleman, Jr. and Norman Y. Mineta Federal Building. Secretary Mineta passed on the morning of May 3, 2022. Mineta was the first Asian American Cabinet secretary and oversaw the creation of the Transportation Security Administration post 9/11. Secretary Coleman, passed in 2017, and was the fourth U.S. Secretary of Transportation and first African American to serve in the position. This outcome brings closure to what had been a prolonged stalemate between the U.S. Senate and the House of Representatives over the naming designation for USDOT headquarters.

COVID Relief Funding Flexibility

The U.S. Senate rejected legislation providing additional funding for Covid-19 pandemic costs including language allowing municipalities to redirect previously appropriated funds for Covid relief to transportation projects. The bill would have authorized states and local governments to use up to \$123 billion of Fiscal Recovery for transportation projects. The bill appears to be dead for the time being due to the objections by some Senators that there has been enough money provided previously for these purposes that has gone unspent.

Infrastructure Law Implementation

The Biden-Harris Administration celebrated “Infrastructure Week” last week, touting its progress implementing the infrastructure bill (IIJA or BIL) as it reached the six-month implementation milestone last Friday. The White House released a [fact sheet](#) and new [maps](#) highlighting the allocation of \$110 billion in funding from the law to 4,300 projects in all 50 states as of May 3, 2022.

The Administration updated its resources on the BIL in conjunction with the six-month anniversary. The White House released the second version of its [Bipartisan Infrastructure Law Guidebook](#) with comprehensive

information on resources available for state and local governments. It also posted [recordings](#) of all sessions from its recent Infrastructure School webinar series highlighting new investments.

The White House also pivoted its focus to technical assistance, providing new resources to ensure that assistance from the BIL reaches communities across the country. Officials [published a Bipartisan Infrastructure Law Technical Assistance Guide](#) with technical assistance opportunities available to support new and existing programs. The White House also showcased external technical assistance resources, such as the [Local Infrastructure Hub](#) launched this week in partnership with the U.S. Conference of Mayors (USCM), the National League of Cities (NLC), and Bloomberg Philanthropies, as well as [Accelerator for America](#).

The U.S. Department of Transportation (DOT) has shared a [calendar of upcoming notices](#) for your awareness and planning.

Permitting Action Plan

On May 11, 2022, the White House published a new Permitting Action Plan to ensure infrastructure projects are delivered on time and on budget. The new [Permitting Action Plan](#) is designed to strengthen and accelerate Federal permitting and environmental reviews by fully leveraging existing permitting authorities, as well as new provisions in the BIL. Pursuant to the plan, the Council on Environmental Quality will be issuing guidance to agencies on the action plan within 90 days. Then agencies will be required to issue agency-specific guidance on achieving the plan's goals.

Workforce Development

House Democrats [proposed](#) expanding diversity recruitment efforts across the transportation workforce as the Biden administration continues to pursue outreach programs. Transportation and Infrastructure Committee Chairman Peter DeFazio (D-Ore.) insisted the enactment of the \$1 trillion Infrastructure Investment and Jobs Act (IIJA) presented an ideal opportunity for job creation throughout various sectors.

Ukraine and COVID Relief Funding

House appropriators released a \$39.8 billion Ukraine aid bill that directs half of its largesse to the Pentagon and U.S. arms makers.

The aid package comes in at \$6.8 billion more than the \$33 billion President Joe Biden requested and would buttress Ukraine as the country settles in for what could be a drawn-out war with Russia. The military spending in it totals approximately \$20 billion.

Biden and Democratic leaders agreed this week to Republican demands to pass the bill without adding billions of dollars more that Biden wants to pay for COVID-19 vaccines, tests and therapeutics. Republicans are skeptical of spending more on coronavirus relief and, if Democrats bring a COVID-19 bill up, want a vote on Biden's plan to lift a policy that makes it easier to turn back asylum-seekers at the border because of the public health emergency.

Supply Chain

Despite challenges, there are signs of progress in the U.S. goods movement chain. U.S. ports — including the Ports of Los Angeles and Long Beach collectively — imported more containers than any previous January. The total number of containerhips waiting for berths at U.S. ports has dropped by 35% since peaking in early February and freight railroads' weekly intermodal movements in March approached their highest levels of 2022.

Goods are successfully being delivered to shelves and real retail inventories excluding autos are at their highest levels in history and 6% above pre-pandemic levels, the DOT said.

The White House and the U.S. Department of Transportation announced on Friday, May 27, that retired Gen. Stephen R. Lyons will serve as envoy for the Supply Chain Disruptions Task Force. Lyons, former commander of the U.S. Transportation Command, will take over the task force's role of envoy from John D. Porcari. Lyons will work with the Department of Transportation, the White House National Economic Council, ports, rail, trucking and other private companies across the nation's supply logistics system to address bottlenecks, speed up the movement of goods and help lower costs for American families.

Alleged Price Gouging

Exxon Mobil and Chevron said their quarterly earnings skyrocketed because of high oil prices, just one day after congressional Democrats said they would [push legislation](#) to increase the Federal Trade Commission's power to investigate allegations of price gouging. Chevron's net income reached \$6.2 billion, nearly quadruple the \$1.4 billion it posted last year. The crude oil it sold in the United States went for an average of \$77 during the quarter, up from \$48 a year earlier, it said.

High fuel prices are among the domestic economic pressure points leaders in Congress and in the Biden White House are [responding](#) to ahead of the November midterms. Following Russia's invasion of Ukraine, several Democrats are blaming Russian President Vladimir Putin for current fuel prices.



MONTHLY REPORT



10D:	Finance, IT & Procurement Team Report
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Staff Resources: *Kent Farver, Chief Financial Officer*

Operations and Maintenance Facility Update – Kent Farver, CFO

- Staff is moving forward with the Section 106 and NEPA evaluation on our preferred site. Meetings are occurring with FTA regional office staff on a bi-weekly basis and work is progressing with a timeline of completing this work by the end of 2022. The 2022 Bus and Bus Facilities grant application was submitted on May 31, 2022. We expect to hear back on this grant by August 31, 2022.

Finance Department – Amber Dakan, Finance Manager

- **Transportation Improvement Plan (TIP)** – Staff have been working on finalizing the TIP for FY2023 which was submitted as a draft to the state at the end of April. This plan bring brings forward projects such six (6) heavy duty buses and four (4) light duty buses, DART Central Station renovations (revolving doors and heat pump controllers) as well as shop & garage equipment.
- **Banking Services Transition** – The Finance Department continues to collaborate with our newly selected banking service vendor, Community State Bank. Transition timelines are tentatively set for a late June cutover to match up with the fiscal year end.
- **Retirement Manager Implementation** – The DART payroll team has implemented a module within Dynamics GP to assist with processing our deferred compensation plan in a more efficient way to ensure proper management of employee contribution limits and accurate employer matching. The cutover to using the module has gone rather smoothly and staff are happy with its addition thus far.

Procurement Department – Mike Tiedens, Procurement Manager

Upcoming Projects and Procurements:

- **Housekeeping/Janitorial Services** – DART is seeking a contractor to provide housekeeping and janitorial services for its two (2) locations: DART Central Station and Operations and Maintenance Facility. Services will be performed by the contractor in a safe and secure manner and will employ methods to minimize any disruption to DART services and work schedules. All products provided will comply with sustainable green cleaning standards.
 - RFP will be published in June 2022

Contracts and Task Orders Approved Recently:

- **EAP Services** – DART is seeking a provider to administer an employee assistance program. Services will include, but not be limited to, substance abuse counseling, 24 hour/7 days per week availability, short term counseling, critical incident consulting, employee problem consulting, documentation and training.
 - DART will utilize the State of Iowa, Department of Administrative Services agreement with Kepro Acquisitions to provide the service.



MONTHLY REPORT

10D: Finance/IT/Procurement

- **Facemasks (PPE)** – DART solicited bids for 100,000 masks for DART customers to use at any facility or on a bus.
 - The winning proposer was MediU, Inc. and the winning bid was \$1,995.
- **Fuel Tank Cleaning** – DART solicited proposals from contractors to clean and polish the underground diesel fuel tanks to remove rust and water. The tanks and pumps must be usable every night to fuel the fleet.
 - The winning proposer was Diesel Fuel Doctor, and the winning bid was \$6,180.

Contracts and Task Orders Approved Recently:

- **Fare Policy and Collection Study** – Through its contract with TMD for On Call Planning Services, DART has enacted a task order to review DART's current fare structure and levels. The output will be an existing condition report that will include a review of DART's current fare structure and levels, fare collection system, and associated business processes. Also included will be an assessment of strengths and weaknesses, as well as opportunities and challenges. The task order was for the Not to Exceed amount of \$56,901.
- **Technology Support Services** – Through its contract with Ross & Baruzzini for On Call Technology Consulting Services, DART has enacted a task order for additional support for various technology projects. Services include, but are not limited to:
 - Review and coordination of real time data
 - Trapeze Master Agreement Review
 - Guidance and recommendation on terminology and wording in platform signage RFI and RFP work; this would include information regarding possible bus stop signage
 - Further follow up work to complete the IT Health Assessment
 - Support for the ongoing Vanpool System RFP

The task order was for the Not to Exceed amount of \$60,000.

Future Procurements:

- HRIS System
- Fire Panel Replacement (DCS)
- Facilities Truck
- Bond/Financing Counsel Services
- Construction Management Services
- Drive Lane Concrete (1100 DART Way)
- Art Wall Refresh
- Security Upgrades (1100 DART Way)
- Outdoor Signage Displays
- A/C Recovery Units

MONTHLY REPORT
10D: Finance/IT/Procurement



IT Department

- **Technology Plan (Health Assessment) Development** – Follow up work on this project continues with R&B working to schedule meetings with the departments within DART to go through final documentation. Results are expected to be presented to DART this summer.
- **Radio Replacement Project** – Work continues on this project to finalize installation plans. Installation is tentatively planned for September but is dependent upon the arrival of the radio equipment from Motorola.
- **IT Director** –The recruitment search continues, and interview panels are scheduled for the middle of June. Several strong candidates have been identified and will be going through our interview process. Our hope is to have an accepted offer by July and someone in place prior to the start of the state fair.



MONTHLY REPORT



10E: Human Resources, Training & Safety Team Report

Staff Resource: Todd Sadler, Chief Human Resources Officer

Human Resources – Jamie Wilson, HR Manager

• Recruitment Update - Current Openings:

- Bus Service Person
- Customer Service Specialist
- Fixed Route Manager
- Fixed Route Operator
- Paratransit Operator
- Data Analyst Intern
- IT Director
- Procurement Manager
- Buildings & Ground Person
- Human Resources Manager
- Transportation Admin Coordinator
- Human Resources Specialist PT
- State Fair Driver

• Upcoming Openings:

- Paratransit Coordinator
- Marketing & Communications Coordinator

• Recent Hires:

- HR Generalist started on 04/11
- 2 Bus Service employees started on 05/23
- 1 Communications Intern started on 05/23
- 1 Fixed Route Operator started on 05/23
- 1 Paratransit Operator started on 05/23
- Marketing intern to start on 06/06
- 2 Paratransit operators to start on 06/06

- **COVID-19 Update:** Since the beginning of 2022 we have had 57 positive tests. Notable statistics include that our total vaccination rate is 68.99 percent. We are continuing to showcase the benefit of getting vaccinations to our employees.

Training – Matt Johnson, Training Manager

- **Fixed Route Trainees:** Training continues for three Fixed Route Operators in training. They are fully licensed as they work to complete training.
- **Paratransit Trainees:** Training continues for three Paratransit Operators in training. Two have succeeded in obtaining their full license with DART, while one is working to obtain their permit to train for their CDL.
- **Paratransit New Operators:** One paratransit operator completed all training requirements and graduated to become a paratransit operator.



MONTHLY REPORT

10E: Human Resources, Training and Safety Team Report

- **Senior Trainer:** A senior trainer was selected from applicants who are current trainers. This role will continue to develop new and current operators, as well as providing a resource for maintaining training and development.

Safety – Pat Daly, Safety Manager

- **DART ROADEO:**
 - Organized the 2022 DART ROADEO which was held on Saturday, May 21 at the Iowa State Fairgrounds.
- **DART Safety Plan:**
 - Worked on emergency response plans included in the Agency Safety Plan



MONTHLY REPORT



10F: Chief Executive Officer

Staff Resource: Elizabeth Presutti, Chief Executive Officer

- **DART Executive Committee** - The DART Executive Committee met on Thursday, May 17. The discussion items presented during the meeting included:
 - Legislative Update
 - New Transit Riders Advisory Committee (TRAC) Members
- **DC Partnership Trip:** Both myself and Erin Hockman, Chief External Affairs Officer participated in the DC Partnership trip. DART also sponsored the Friday morning congressional staff brunch. At the lunch DART Chair, Doug Elrod presented on DART initiatives, which was well received.
- **The Consortium Women's Group** – On May 19, I was invited to speak at The Consortium's women's breakfast club which was held at the Botanical Gardens. I provided them an update on DART's vision and plans as well as other key initiatives we are working on.
- **Taxpayers Association of Central Iowa Town Hall** – On May 25, I had the opportunity to present to the Taxpayers associations bi-weekly meeting to provide a general DART update. There was a good turnout and I appreciated Commissioner Trimble, Alternate Commissioner Marketa Oliver and prior Alternate Commissioner John Edwards for joining the discussion
- **Member Cities New Mayor Driving Skills Competition** – as part of our annual DART Roadeo, where each spring, our bus operators put their driving skills to the test by driving an obstacle course, we invited the new mayors of our member cities to a friendly competition of driving skills behind the wheel of a bus. It was a great event, and I would like to thank Commissioners and Mayors Elrod, Trimble for their leadership and for Mayors Edwards, Holm and Jones for participating along with them.





FUTURE DART COMMISSION ITEMS



Future Agenda Items:

July 12, 2022 – 12:00 P.M.	
Action Items	Information Items
<ul style="list-style-type: none"> • Vanpool Management System Contract • August Service Change • DMPS Contract • Operator Protective Barriers 	<ul style="list-style-type: none"> • October Service Change • State Fair Update/Reminders • Strategic Planning Update • City of Des Moines License Agreement • DART on Demand Fare Policy • DART on Demand Ankeny 6 Month Evaluation • License Agreement with the City of Des Moines
August 2, 2022 – 12:00 P.M.	
<ul style="list-style-type: none"> • October Service Change • Housekeeping Contract • Advertising Policy • City of Des Moines License Agreement • DART on Demand Fare Policy 	<ul style="list-style-type: none"> • Paratransit ADA Path Forward • State Fair Update/Reminders • Electric Bus Update •
September 6, 2022 – 12:00 P.M.	
Action Items	Information Items
<ul style="list-style-type: none"> • October Service Change • Paratransit ADA Path Forward 	<ul style="list-style-type: none"> • State Fair Update • Quarterly Investment Report • Quarterly Financial Update • Quarterly Safety Report

Upcoming DART Meetings:

MEETING	DATE	TIME	LOCATION
DART Executive Committee	Tuesday, June 21, 2022	12:00 p.m.	Zoom